

BE Society's
Late. K. G. Kataria College, Daund. Dist. Pune

Examination section yearly planning

Academic Year 2020-21

Sr. No	Month	Activity
1	July	Online Admission process will be started. Conducting the first meeting of exam committee for yearly planning.
2	August	To make aware about the online lecture and exam. related issues. Collecting the information from students & giving proper instruction about offering examination only for final year.
3	September	Solving every kind of problem coming during filling of exam. Forms. Conduction of internal & oral examination.
4	October	Conducting the smooth and transparent exam. considering all the norms given by university as it is pandemic situation. Solving every issue related to exam. Work if any.
5	November	Conduction of second meeting of exam. Committee to discuss the issue like assessment of papers.
6	December	Conducting the examination of backlog & 2013 pattern students.
7	January	Conducting seminars, tutorials, projects, etc.
8	February	Internal examinations of all course and preparing subjects wise results of first term.
9	March	Successfully do the work of exam form filling and preparation for conducting university exam.
10	April	Conducting university examination of all UG & PG courses as per university timetable.
11	May	Organizing CAP program and preparing the result

Note: As there are some restriction due Covid-19 effect the situation maybe problematic hence the decision maybe taken as per the current norms.

CEO

principle