

#### YEARLY STATUS REPORT - 2020-2021

#### Part A

#### **Data of the Institution**

1. Name of the Institution BHIMTHADI EDUCATION SOCIETYS LATE

K.G.KATARIA COLLEGE DAUND , DIST-

**PUNE** 

• Name of the Head of the institution Dr. S. M. Samudra

• Designation I/C Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 09890243602

• Mobile no 9309508449

• Registered e-mail kgkatariacollege@rediffmail.com

• Alternate e-mail subhash22sept@gmail.com

• Address Dr. B. R. Ambedkar Chauk,

Siddhatek Road, Daund, Dist-Pune

• City/Town Daund

• State/UT Maharashtra

• Pin Code 413801

2.Institutional status

• Affiliated / Constituent Affiliated

• Type of Institution Co-education

• Location Rural

Page 1/66 06-10-2023 10:01:38

• Financial Status

Grants-in aid

• Name of the Affiliating University Savitribai Phule Pune University,

Pune

• Name of the IQAC Coordinator Mr. Nilesh D. Sakhare

• Phone No. 09975974705

• Alternate phone No. 09975974705

• Mobile 09975974705

• IQAC e-mail address kgkatariacollege@gmail.com

• Alternate Email address nileshsakhare.ns15@gmail.com

3. Website address (Web link of the AQAR

(Previous Academic Year)

https://kgkcd.in/Documents/AQAR\_1

https://kgkcd.in/Documents/Acad\_C

920.pdf

Yes

4. Whether Academic Calendar prepared

during the year?

• if yes, whether it is uploaded in the <a href="https://kgko.nkg">https://kgko.nkg.</a>
Institutional website Web link: al 2021.pdf

**5.Accreditation Details** 

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.87	2016	05/11/2016	04/11/2021

#### 6.Date of Establishment of IQAC

21/01/2021

# 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SCIENCE	SALARY	GOVERNMENT	2020-21	15307002.00
STUDENTS	SCHOLARSHIP	GOVERNMENT	2020-21	1183127.00
NSS/EARN LEARN/EXAM	NSS/EARN LEARN/EXAM	GOVERNMENT	2020-21	235880.00

#### 8. Whether composition of IQAC as per latest Yes

Page 2/66 06-10-2023 10:01:38

#### **NAAC** guidelines

• Upload latest notification of formation of IOAC

View File

#### 9.No. of IQAC meetings held during the year 01

- Were the minutes of IQAC meeting(s) and **Yes** compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Importance of Health and Diet - guest lecture Dr Philomen Pawar by taking all precautions of covid-19

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Page 3/66

Plan of Action	Achievements/Outcomes
Nil	As per the plan most of the curriculum and co-curricular activities are conducted by online mode due covid 19 pandemic.
2. To maintain documents for IQAC.	Documents from all departments, committees and various activities were collected and maintained by IQAC.
3. To take and analyses various feedback.	Various feedbacks for the academic year 2020-21 was collected and analyzed.
4. To discuss about successive implementation of earn and learn scheme.	Earn and learn scheme under Board of Student Development for the academic year 2019-20 was successively implemented.
5. To prepare AQAR for the academic year 2020-21.	AQAR for the academic year 2020-21 was prepared.
6. To discuss about smooth conduct of internal/university exams.	Internal and university exams for the current academic year was smoothly conducted as per university guidlines.

# 13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Page 4/66 06-10-2023 10:01:38

Part A			
Data of the Institution			
1.Name of the Institution	BHIMTHADI EDUCATION SOCIETYS LATE K.G.KATARIA COLLEGE DAUND ,DIST-PUNE		
Name of the Head of the institution	Dr. S. M. Samudra		
• Designation	I/C Principal		
<ul> <li>Does the institution function from its own campus?</li> </ul>	Yes		
Phone no./Alternate phone no.	09890243602		
Mobile no	9309508449		
Registered e-mail	kgkatariacollege@rediffmail.com		
Alternate e-mail	subhash22sept@gmail.com		
• Address	Dr. B. R. Ambedkar Chauk, Siddhatek Road, Daund, Dist-Pune		
• City/Town	Daund		
• State/UT	Maharashtra		
• Pin Code	413801		
2.Institutional status			
Affiliated /Constituent	Affiliated		
Type of Institution	Co-education		
• Location	Rural		
• Financial Status	Grants-in aid		
Name of the Affiliating University	Savitribai Phule Pune Univrsity, Pune		

Name of the IQAC Coordinator	Mr. Nilesh D. Sakhare
• Phone No.	09975974705
Alternate phone No.	09975974705
• Mobile	09975974705
IQAC e-mail address	kgkatariacollege@gmail.com
Alternate Email address	nileshsakhare.ns15@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://kgkcd.in/Documents/AQAR 1920.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://kgkcd.in/Documents/Acad_ Cal_2021.pdf

#### **5.Accreditation Details**

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Cycle 1	С	1.87	2016	05/11/201	04/11/202

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NSS/EARN LEARN/EXAM	NSS/EARN LEARN/EXAM	GOVERNMENT	2020-21	235880.00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
Upload latest notification of formation of IQAC	View File	

Page 6/66 06-10-2023 10:01:39

Annual Quality Assurance Report of BHIMTHADI	DAUND ,DIST-PU
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If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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Importance of Health and Diet - g by taking all precautions of covi	
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6. To discuss about smooth conduct of internal/university exams.	Internal and university exams for the current academic year was smoothly conducted as per university guidlines.	
13.Whether the AQAR was placed before statutory body?	No	
• Name of the statutory body		
Name	Date of meeting(s)	
Nil	Nil	
14.Whether institutional data submitted to AISHE		
Year	Date of Submission	

#### 16.Academic bank of credits (ABC):

Provisions of Academic bank of Credit proposed in the draft of NEP to facilitate multiple entries and exit points in their academic programs. By these students will able to earn credits and get the program completed.

#### 17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

#### 20.Distance education/online education:

Our institute has accepted the rules and regulations laid down by the SPPU. In addition to this, the virtual platform has been strongly adapted to implement the educational policies and different courses for teaching and learning activities due to COVID-19 situation. So that, the students may lightly switch towards the virtual (Online Lectures, Online Courses, OnlineTeaching) etc.

#### **Extended Profile**

#### 1.Programme

1.1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<u>View File</u>

#### 2.Student

2.1 721

Number of students during the year

Page 9/66 06-10-2023 10:01:39

### Annual Quality Assurance Report of BHIMTHADI EDUCATION SOCIETYS LATE K.G.KATARIA COLLEGE DAUND ,DIST-PUNE

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

Number of outgoing/final year students during the year

File Description	Documents
Data Template	<u>View File</u>

#### 3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

3.2 NA

Number of sanctioned posts during the year

Page 10/66 06-10-2023 10:01:39

Extended Profile		
1.Programme		
1.1	04	
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	721	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.2	458	
Number of seats earmarked for reserved categoristate Govt. rule during the year	ry as per GOI/	
File Description	Documents	
Data Template	<u>View File</u>	
2.3	233	
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	25	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	

3.2	NA
Number of sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	18
Total number of Classrooms and Seminar halls	
4.2	1336066.12
Total expenditure excluding salary during the yellakhs)	ear (INR in
4.3	25

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

Total number of computers on campus for academic purposes

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The IQAC cell of the college prepares a Statement of Purpose for the delivery of curriculum and its implementation thereafter the same document is circulated among the head of the department and students. The teachers used varied innovative methods for effective curriculum delivery during the lockdown period due to the Corona pandemic. Under the IQAC, college has established an Academic Planning Committee that plans all the curricular, cocurricular and extra-curricular activities well in advance. The digital library (E-library)open the new vista and avenue of learning which cater the need of E-books for the teachers which facilitates to access many of book free of cost. Effective, innovative online teaching, conduction of activities and evaluation was facilitated by existing digital resources (Eresources) in the college. Online bridge course program helped the students to understand the curriculum and methodology of its effective delivery.

Appointment of class teachers, mentors, buddies, creation of zoom meeting, WhatsApp group of students so that it helps the teachers to pass on all the required information related to college to its stakeholders.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://www.kgkcd.in/Documents/Teachingpl an 2021.pdf

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Examination; because of its due importance, always gain the focus of all the activities in the academic calendar. Our college is affiliated to Savitribai Phule Pune University, so guidelines of the university and internal evaluation patterns are followed for all the programs. Availability of the academic calendar, aware the students about the probable examination time. Continuous Internal Evaluation (CIE) is carried out by objective as well as subjective manner of assessments. Different methods followed for CIE are assignment, virtual practical, tutorials, etc. Nowadays students are informed about the CIE schedule through social media also. Due to some problem if a student is unable to attempt the scheduled examination, the absent student gets a chance to appear for the re-test. Like theory courses, practical CIE is also carried out through various methods viz, orals, PowerPoint presentations, journal completion and certification. All the examination pertaining activities are already mentioned and executed as per planned schedule.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	ps://kgkcd.in/Documents/Exhttamnotice 202 1.pdf

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of

C. Any 2 of the above

the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

# 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil 00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Educational Institution, being a very important part of society; has a major role to play in handling cross cutting issues. As colleges are developing the youth of the country, our curriculum of some regular courses tries to address issues related to Environment, Sustainability, Gender and Professional Ethics, human values etc

Our various courses cover following components to impart value education as follows.

Issues relevant to Environment and Sustainability -

- Our parent university has made Environmental Science as a compulsory credit course for all U.G. Second Year students. In the course study, students get introduced to Ecology, Ecosystem, Natural Resource Conservation and Management, Biodiversity conservation and learn Environmental Pollution Control Technology.
- Electronics subject of F.Y.B.Sc.(Comp.Sc.) titled as 'Semiconductor Devices and Basic Electronic Systems' address the topic as study of 'Solar cell', which is very

basic component of Solar panels to generate electricity from Solar energy. While teaching the topic, the importance of use of Solar energy over the conventional sources is emphasized.

- B.Sc.(Physics) program at F.Y. level also have a section on 'Solar cell and its types'.
- Our NSS programs also handle different environment conservation activities such as Tree plantation.
- Issues relevant to Gender-
- Political Science subject at SYBA (revised syllabus) have a unit on 'Feminism' that emphasized on Gender and Gender equality.
- Issues relevant to human values -

College also donate sanitiser, mask, food items

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

#### 1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

#### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	C.	Any	2	of	the	above
syllabus and its transaction at the						
institution from the following stakeholders						
Students Teachers Employers Alumni						

Page 17/66 06-10-2023 10:01:39

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/lezOrXMwK l_w08fnbhJ8qnozGJYQdfDjLAqd3QsWvLA0/viewf orm?edit_requested=true
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

### **1.4.2 - Feedback process of the Institution** may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.kgkcd.in/Documents/Feedstud_a nalysis2021.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

721

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

463

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

As the college is situated in taluka place from where most of the students who are admitted in this college are mostly from rural areas and are from economically weak families. 50-60% students family background is farming. They have to look after both study as well as working in Farm. It is very necessary to classify these students as slow learners and advanced learners and make them aware of their future in terms of them education. For this we use many methods like close discussion with student, about their future views, academic history. economic condition, and so on.

After taking the bridge course we take the objective/subjective, oral test, 1 or 2 tests to check. their basic concepts. We maintain the record, analyse it- and find the slow learners & advanced learners.

In The year 2020-21 is covid pandemic situation After each online class there is compulsory doubt session, and small oral test is taken by teachers on the topic which was taught

So though there is no physical attendance of students in the college. we have taken extra online classes for slow learners to cope-up with the other students. Teachers also provided notes and study material to them. And For advanced learner. we have suggested some good books, videos, etc. & if necessary personal counselling also done by every teacher.

File Description	Documents
Paste link for additional information	https://kgkcd.in/learnmethod.aspx
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Nui	mber of Students	Number of Teachers	
	721	25	

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching-Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We believes in the adoption of students centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Team works, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching Methods are reflected in project work, Field Visit, Industrial visit& guest lectures. Specifically the students centric methodology includes

1. Experiential Learning

Project work

Field Visits

Industrial Visits

Guest Lecture

2. Participated Learning

Team work

All Departments organize students activities to promote the spirit of Team work The activities and Camp of NSS, institutional social responsibility through Village Adoption, Tree plantation. Swachh Bharat and Health awareness camp to help the students

Seminars & tutorials

Every department conduced seminars on any topic of their choice. Students are given tutorials and assignments to understand the concept and practice it properly

#### 3. Problem solving Methodology

Supervised studiesSupervised study method is adopted in teaching learning process to make the students have logical thinking and practical knowledge to develop problem solving ability.

DiscussionWe follows the discussions methods in many of the subjects as it makes the students to think wide and participate in coming up with the opinions & suggestions to check their current knowledge.

File Description	Documents
Upload any additional information	<u>View File</u>
Link for additional information	https://kgkcd.in/learnmethod.aspx

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT creates readiness in the learner for participating in the learning experience. ICT tools provide clarity, precision and accuracy of the information processed. It is used in the development, organization and summarizing phases of the topic. It brings world events to the classroom and helps in promoting inter- relationships and assessing learning outcomes. It is a very high supporting factor for the teaching learning process. The following ICT based Teaching-Learning Methods are adopted by the institute.

#### ICT based Teaching-Learning Methods:

Educational future depends upon what you do today. However, this saying fulfils the purpose of adopting Traditional Class Room Teaching Method sin order to make teaching learning methods more effective. The following methods are adopted to enhance quality education.

- Demonstration by using Audio, Video, Charts, and Models.
  - Lecture Capture Methods.
- Creating Study Group to Share the Knowledge.

- Zoom meeting
  - LCD Projector
- Posting of Lectures Captured on YouTube

Classrooms are well equipped with ICT infrastructure mentioned as

under:

LCD Projector Wi-Fi Facility

.CCTV

File Description	Documents
Upload any additional information	<u>View File</u>
Provide link for webpage describing the ICT enabled tools for effective teaching- learning process	No File Uploaded

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<u>View File</u>

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

# 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	<u>View File</u>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

# 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	<u>View File</u>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows the pattern of the University by preparing Academic Calendar in order to efficient and time bound conduction of Unit Tests, Seminars, Group Discussion, Home Assignments, and Projects. The calendar brings transparency in internal assessment and is robust in terms of frequency and mode for open to all and informs the same agenda to all. It helps students to prepare before the time of the event. It gives them sufficient time to study the given unit of the syllabus.

In order to implement all academic, co-curricular and extracurricular activities proposed during the session, an Academic Calendar is prepared and published in the college notice board and also uploaded on the college website. It is strictly followed in terms of date, time, venues and schedule of internal assessment by the staff members to avoid confusion.

The events proposed in academic calendar are reviewed in the staff council meeting and the report thereof is placed before the CDC for information and necessary suggestions. The institute publishes the news of success stories in the newspapers which generalizes the informatics of the events organized as the stakeholders get glimpse of events organized and to provide suggestion for improvement.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	
	NIL

#### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, timebound and efficient

The students are communicated the process of the evaluation in advance. The time table is displayed on the notice board well in advance. The exams are conducted under the CCTV surveillances and an invigilator is appointed for a batch of 25 students. The college has formed Grievance Redressal Cell to solve examination related complaints of the students. The cell takes impartial initiatives for transparent justification on the grievances of the students. Each department carried out evaluation and declares results within time. The queries, if any, are invited for discussion.

The complaints regarding the results, corrections in mark sheets and other examination related issues by University are handled

by the Examination Centre. The decisions of affected students are taken so that they can re-appear the examination conducted at college levels. The issues related to University examination are forwarded to the University. They are even asked to apply for rechecking or demanding a photo copy of the assessed answer sheet.

The students and the faculty are continuously informed to maintain transparency in Examination related issues. The college maintains total transparent justice in the internal examination process or system.

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	
	NIL

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course outcomes (COs) are specified knowledge and skills expected from the student after pursuing the course paper. Each unit of the course syllabus should specify the expected outcome.

The Principal should periodically analyse the performance data of students in the form of continuous assessment through different internal tests, projects, field-study having required weightage depending upon course objectives, learning outcomes and examination results to decide upon remedial steps and strategies for qualitative improvements. The Institute should methodically prescribe the assessment pattern with subdivision of internal assessment and end exam as evaluation criteria. The main methods employed to evaluate the outcomes should include internal assignments and semester-end examinations. The performance of the students' knowledge and skills should be gauged through a number of internal assessment tests, and semester-end examinations. After defining the POs and COs, the attainment level of these outcomes are to be monitored and measured at the programme level. Targets should be fixed for attainment of POs and Cos . The data on Continuous evaluation should be obtained from performance in tests, assignments, semester end examination, project reports, seminars etc.

Attainment level of all COs should be measured and compared with the target levels.

File Description	Documents				
Upload any additional information	No File Uploaded				
Paste link for Additional information	https://kgkcd.in/Documents/Programout 202 1.pdf				
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>				

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As like the Vision and Mission statements are displayed on the college website, the learning outcomes also shall be mentioned clearly with definitive terms. The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each programme. Faculty and students are expected to study and understand properly the expected learning outcomes of the programme. The institutions should also design a system of assessment and evaluation of the learning outcomes using appropriate methods periodically. The Learning Outcomes depend upon the nature of the programme and concerned course paper. The Programme Specific Outcomes are closely related to the content of the syllabus. They are syllabus oriented and may vary as per the subject. There are some universal learning outcomes also which are inherent in every syllabus. The students are encouraged, guided to learn and imbibe these outcomes. They are also percolated to students participation of co-curricular and extracurricular activities. The performance of students in university examinations and in different internal examinations is one of the parameters of outcome assessment. For the assessment of students, summative and formative approaches are followed to get intended learning outcomes.

	File Description	Documents
1 1	Upload any additional information	<u>View File</u>
	Paste link for Additional information	https://kgkcd.in/Documents/Courseout_2021 _pdf

#### 2.6.3 - Pass percentage of Students during the year

# 2.6.3.1 - Total number of final year students who passed the university examination during the year

152

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	<u>View File</u>
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://kgkcd.in/Documents/Stud Survey 2021.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

70.	T	э	r	٦	-

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Not aplicable

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

# 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS Camp Condneted - N.S.S. Committee plan to organize special winter camp of academic year 2020-21 at boribel tal.Daund, dist. Pune. It was taken from 13/3/2021 to 19/3/2021. 50 students were participeted in this camp. It was covid-19 period so all precotions were taken during the camp period. During this camp N.S.S volunteers worked as clening pleces like school ,temple and primary school. 50 plants were planted by voluenteers in the school campus. They also worked on corona-19 awereness. Every day prayer, yoga session and verious lectures were condected by voluenteers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

Page 30/66 06-10-2023 10:01:39

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

00

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

#### 3.5 - Collaboration

### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

# 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

# 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a policy to provide best infrastructure and facilities for effective teaching and learning. It is elaborated as follows -

Management has been always in favor of introducing new courses and programs as per the affiliating university. Accordingly it makes provisions for increase in infrastructural facilities to facilitate the requirements of students.

Every year new courses are started by the institution as per the needs of growing technology, new career opportunities and courses designed by the affiliating university. The infrastructural changes are made as per the requirements of newly started courses.

Departmental meetings are conducted in presence of Principal and detailed discussions are held during the meeting about effective implementation of curriculum. Heads of the departments and staff members make suggestions with respect to departmental infrastructures and facilities to be created. Accordingly steps are taken from the procurement point of view. Purchase committee procedure is followed while developing and upgrading laboratories and classrooms. Continuous additions, refinements and improvements are made in the infrastructural facilities and learning resources so as to cope-up with the changing demands of academic field.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

- 4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
  - Sports: Physical education facilities have been strengthened. The college has developedbasketball Court of international standard. The playground is developed and maintained for the games like volley ball, kho-kho, kabaddi. The college has provided separate slots in gymnasium for staff members. The college has the facility of in all four play grounds.
  - Outdoor games: College ground is maintained and made available for the games likevolley ball Basketball, khokho, kabaddi, and ball badminton. For certain games kike football, softball, baseball, the college has made tie-up with other institutions like SRPF group No. 5 and Group No. 7 and Daund Taluka Arts and Commers college Daund. etc. for the ground facilities.
  - Indoor games:. College also provides for table tennis table with enough rackets and table tennis balls. Along with these games some indoor games such as Carom, chess are also available for students.
  - Gymnasium: A tie- up with Mantra Gym well equipped gymnasium for the benefit of students and staff membersis available.
  - Open Auditorium: with generator backup, LCD projector, audio-visual facilities with 1000 seating capacity is developed and well maintained for co-curricular activities like conferences, cultural activities, guest lectures, workshops, symposia, exhibitions etc.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.5

File Description	Documents
Upload any additional information	<u>View File</u>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

NA

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	Nil

#### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toeresources

B. Any 3 of the above

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

# 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.5

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

47

File Description	Documents
Any additional information	<u>View File</u>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

#### Yes

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### **4.3.2 - Number of Computers**

45

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

# **4.3.3** - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	<u>View File</u>
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

#### 0.4

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Nil

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

# 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

# **5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

#### 94

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

Page 38/66 06-10-2023 10:01:39

- 5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://kgkcd.in/event.aspx#!
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

36

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

# 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

# 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

#### **5.3 - Student Participation and Activities**

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities

Page 41/66 06-10-2023 10:01:39

at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at univ ersity/state/national/internation al level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

INSTITUTION FACILITATES STUDENTS REPRESENTATION AND ENGAGEMENT IN VARIOUS ADMINISRATIVE CO-CURRICULAR AND EXTRECURRICULAR ACTIVITIES

The Student Development Board is one of the most important students' councils of our college. Students councils organizes various programs such as cultural activities, Road safety programme along with YOGA to inculcate the value of tradition of Maharashtra. It organize annual function, various competitions, poetry reading, cultural activities and sport activities and participate in debate competation. Our college also organizes state level competitions. It provides information to student about job opportunities, various application forms, exam forms etc. It oraganize meetings as per need1. Meetings. 2. Employment Meet . 3. Excursion tour. 4. Poster exhibitions. 5.

Swacchata Abhiyan.

The academic year 2020-21 is largly affected by the covid-19 pandemic and the government have to order lock down in the

state. Hence the most of the entire year ended having college closed for offline teaching and learning process. Still, the college tried it best to organize some online as well as offline covid awareness programmes such as mask distributing, offering sanitizers, helping people for vaccination, providing basic medical facilities through municipal Hospital Daund, offering food to needy people who have lost their jobs and daily wages due covid.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

# 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

# 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

02

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni is not established in K.G.Kataria college. But the college organizes alumni meet every year and guides the students through this meet and gives them information about self-sufficiency

through employment through the college principal lecturer on career guidance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

# **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision statement of the institution is "To Help Each Other". It is inscribed in the logo of sanstha. The vision is to remain to help economic-socio poor people to come up with the education. Mission statement of the college is "To create multidisciplinary best empower women as in rural areas of Daund to suit the local, national and international needs having scientific temperament moral ethical values and multifaceted proactive personality by providing excellent education.

The management holds two meetings in an academic year. For the participative decentralization and governance, the principal has appointed Head of the departments and provided administrative as well as academic autonomy and mobility for the effective governance. Every committee has the freedom to prepare their plan and decide implementation strategies.

Few of the activities with precautions of covid -19 are final year exams conducted in October in offline mode. Syllabus of all faculties were conducted in online mode. When covid restrictions are released NSS special winter camp is organized at Boribel from 13th to 19th March 2021 with all precautions to protect volunteers from covid -19.

File Description	Documents
Paste link for additional information	https://kgkcd.in/about.aspx
Upload any additional information	<u>View File</u>

# 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Decentralization of Management:

Local Management Committee is one of the decision-making bodies and the principal works as a mediator between college and management. The principal assigns academic responsibilities among the HOD'S, Various committees and faculties. IQAC ensures effective curriculum delivery and conduct of Cocurricular and Extra-curricular activities. Examination Committee ensures smooth and fair conduct of examinations and prompt resolution of grievances. Optimum utilization of the resources is ensured by Time table committee. Head clerk assigns the administrative duties among the office and support staff. Gymkhana Committee organizes sports events and promotes participation in various sports competitions.

#### Admission Committee:

Admission process is one of the practices of decentralization and participative management of the college. In the admission committee participation is given to the teachers of every department and also to the non-teaching staff as per the need and requirement. The online admission process is continued under the supervision of the chairman of the admission committee. In the science unit teachers from the respective subject are participated. The same process is followed for artsfaculty. In case of any difficulty, the principal coordinate with the management of the institution and guidesthe chairman of committee to overcome the difficulty.

File Description	Documents
Paste link for additional information	https://www.kgkcd.in/admission.aspx
Upload any additional information	<u>View File</u>

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The pandemic Covid-19 has literally forced to suspend physical classrooms and shifted towards use of technology in teaching and learning. In this sudden transition phase teachers, in majority have been grappling to adjust with the online ways of teaching and learning. Teachers first trained to use online platforms like Zoom, Google meet and e-content development. For the said year syllabus is conducted in online mode. In addition to lecture method, ICT based teaching and learning strategies are used. PowerPoint presentations are prepared by students. Participatory and interactive learning aids help the students to better learning. Students actively participate in Fieldwork, Study tours etc.

The College Governing Council is the apex body. The Council meets at least twice a year and takes all major policy decisions regarding finance, infrastructure development, faculty recruitment and performance evaluation of teaching and non-teaching staff, research and extension activities, linkages, etc. The college strictly follows the service rules laid down by the UGC, State Government and Savitribai Phule Pune University.

The promotion of teachers is based on the Career Advancement Scheme (CAS) of the University Grants Commission and Government of Maharashtra. The promotion of non-teaching staff is carried out as per the Government of Maharashtra norms.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College Governing Council is the apex body. The Council meets at least twice a year and takes all major policy decisions regarding finance, infrastructure development, faculty recruitment and performance evaluation of teaching and non-

teaching staff, research and extension activities, linkages, etc. The college strictly follows the service rules laid down by the UGC, State Government and Savitribai Phule Pune University. The college always tries to recruit and retain qualified and skilled employees. For this purpose, the posts available are widely advertised in leading newspapers and applications are invited. After receiving applications recruitment of teachers is carried out on merit basis. Experts who test the candidate for subject knowledge, skills, and other pre-requisites. The college, as a policy matter, follows transparency in the entire process. For recruitment procedure, the conditions laid down by UGC and the statutory bodies are strictly followed. The promotion of teachers is based on the Career Advancement Scheme (CAS) of the University Grants Commission and Government of Maharashtra. The promotion of non-teaching staff is carried out as per the Government of Maharashtra norms.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1t09c3E7W- ilpWs138AhYFsf7y8V-mZK-/view?usp=sharing
Link to Organogram of the institution webpage	Nil
Upload any additional information	<u>View File</u>

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

#### A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

List of Effective Welfare Measures:

Bhimthadi Shikshan Sanstha's Employees Co-operative Society provides loans for all faculty members and administrative staff at a moderate interest rate. This facilitates them to construct own home, purchase vehicles, etc.

In case of major medical emergency like surgery, prolonged hospitalization Medical Reimbursement Facility of Government of Maharashtra is available for faculty members and administrative staff.

In case of emergency, advance for medical treatment is made available to all faculty members and administrative staff.

For the welfare of the teachers, verities of welfare activities are conducted. For example guest lectures on relevant and important topics, cultural programs etc. The faculty members/administrative staff are invited along with family members and they are felicitated.

Tea club facility is provided for the faculty members. During recess, Principal and all the faculty members come together over a cup of tea.

Every two years college provides uniform to menial staff

Well Equipped Gymnasium facility is available for Teaching and Non-teaching staff.

R.O. drinking water facility is available to teaching and non-teaching staff.

Parking facilities to Teaching and Non-teaching staff.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ktsw_OUA qwUxK4KmOISlDjbApwDp2K0-/view?usp=sharing
Upload any additional information	<u>View File</u>

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

# 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The following factors are deeply analyzed in the appraisal system for teaching staff

#### Experience

Skill upgradation through participation in Conferences,

Workshops, FDP and others

Innovative teaching practices

Pursuing higher studies (Ph.D, Post Doc.Fello.)

Research activities and obtaining patents

Result percentage produced in the University Examination

Publication works.

Publication of chapters in books and publication of books

Carrying out sponsored projects

Mentoring and Counselling methods

Feedback from HOD and Principal

Feedback from students

Establishing rapport with peers

Active participation in team work

Undertaking new academic ventures and being team leads

Rewards for outstanding achievements in their studies pursued after joining the institution

Attending specific conferences / workshops / training

Programs for which they coordinate as team leads

Awards and Rewards for being good academician - state and national level

Community service through the institution and outside the institution

Participation in conducting extracurricular activities

The following factors are deeply analyzed in the appraisal system for non-teaching staff

Experience

Skill upgradation through Orientation Programs, Refresher

Course, Short Term Courses and Faculty Development Programs

Higher Studies

Feedback from OS and Principal

Active participation in team work

Work Discipline

Outstanding Achievements in their studies

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are audited regularly by internal and external auditors. Each payment voucher is signed by accounts office, Principal, and receivers. Internal auditor checks whether all funds received from various funding agencies are utilized. Reports of internal audits are maintained by institution.

External audit is done by C. A, M.K.Gandhi & Associates annually after completion of financial year. The college receives grants from Government. While spending funds, the college observes meticulously all rules, regulations and guidelines laid down by that funding agency. Purchase mechanism is strictly implemented. For sanctioned expenses, whenever necessary, quotations/tenders are invited. On scrutiny and comparison, specific quotation/tender is sanctioned. Following the budgetary heads,

statement of accounts is prepared. Statements of accounts and necessary vouchers/bills/receipts along with reports and photographs are submitted to the internal auditor and any query/objection raised is satisfactorily settled. At the end of financial year, a statement of accounts is submitted to auditor for audit. The objection/queries raised by the auditors are settled satisfactory in time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

# 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

# 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	View File

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Local Management Committee consist representatives of parent institution, teachers, non-teaching staff and principal decides strategies regarding raising of funds and utilization.

1. Strategies for Mobilization of Funds:

To conduct Educational Activities, Institute mobilizes funds through:

Regular fees from students as prescribed by SPPU.

Public Donations.

Salary grants from State Government.

Grants from various agencies such as Savitribai Phule Pune

University.

Donations received from Alumni.

2. Strategies for Utilization of Funds: According the policy decided in LMC, funds are utilized for the specific purposes for which the funds are raised. At the beginning of the academic year the budget is prepared considering the requirements from all departments and submitted to the institute.

Majority of the funds are deployed towards the salary expenses of teaching and nonteaching staff.

Funds are utilized in laboratories for purchase of chemicals, glassware, instruments, computing equipment, required software, and maintenance of the same.

A separate budget is allocated for book purchase.

Funds are utilized for procurement and maintenance of sport facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes of the IQAC in the academic year 2020-21

in the following manner.

Teaching, Learning and Evaluation: The pandemic Covid-19 affected the education system, IQAC has availed of the technology and switched from offline mode to virtual classroom with online teaching. Hence the regular activities undertaken by more innovative ways in representation and engagement of students. The WhatsApp, the Google and the Zoom app were the most used platforms for teaching and learning. Students are evaluated through online platforms only. This motivated the students to invest their time and energy on digital platform for academic performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution uses feedbacks to measure learning outcomes to review its teaching learning process, methodologies of operations and learning outcomes through IQAC. Sincere efforts

of IQAC have reflected in the incremental growth in various activities mentioned below.

Teaching Learning Process: Online feedback on curriculum and students satisfactory survey

collected from students and analysed accordingly.

Methodologies of Operations: Regarding the methodology of teaching and learning,

In the year 2020-21 having sudden outbreak of pandemic, the teacher has to use ICT as their parallel teaching medium like online mode which became a part and parcel of teaching learning process of this academic year. The teachers delivered lectures through online mode by using different online platforms only.

Learning Outcomes:

Learning outcomes are reviewed on parameters such as result,

progression and placement of students. This year it is observed that on every parameter mentioned here, Institute has achieved incremental growth. Our placement has improved and 10 students get placed in different organizations. Results are also improved and more than 50 students have applied for higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

- 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the year safety and security
  - Security guards are deployed at main gate and students

- with valid identity cards are allowed into the campus.
- The college campus is under surveillance with high end CCTV cameras installed at prominent locations.
- Women faculty members accompany girl students when they participate in outdoor activities or tours.
- Lady Advisory & Internal Complaints Committee (LA&ICC) interacts regularly with the girl students and resolves the issues addressed by them.

#### Students Counselling

- Faculty counsel the students during mentoring regarding academic performance, career plans and personal issues
- Head of the department monitors the students and counsel the students regarding depression or misbehavior
- LA&ICC members enquire and counsel the students addressing their problems

#### Common Room

 Girls waiting halls and rest rooms are provided in the campus with required facilities. LA&ICC monitors the facilities in waiting halls.

Constitution of Anti Sexual Harassment Committee

Discipline in campus

Parent Teacher Meeting

Awarenenss Program

Internet Facilties

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid Waste Management -

We have a proper solid waste management system in our college, we collect the wet and dry garbage separately in our campus and supply it to the Daund Municipal Cooperation for the further process. We always create awareness among the student to collect separate garbage and we also ask students and motivate students to create less waste and to reuse the things. We have strictly prohibited the use of plastics in campus.

#### Liquid waste Management System-

We have a liquid waste management system in our college. We collect all the waste water from the campus and we feed that water to the tree in our campus and also use that water for sports ground this helps in reducing the waste of water by reusing and also it makes our campus green. We also create awareness among the students about the importance of water and how they can reduce the waste of water by using the water carefully.

#### E-Waste Management -

We have facility to collect all the e waste in computer science department we had ask students to dump their all e wastes which they have into an e waste dustbin. Which is further provided to Vora Computers Pvt. Ltd. Waste recycling system-

We use some part of the wet garbage as a fertilizer for the plants.

Hazardous chemicals and radioactive waste management -

We have a different facility to collect chemical waste generated in our chemical labs. We collect this chemical water separately.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

# 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- C. Any 2 of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

Page 59/66 06-10-2023 10:01:39

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<u>View File</u>

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

# 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Every year we arrange many International and National Days ,Youth Festival , Workshop of Fitness we celebrates Birth Anniversary of various social reformers , we arrange blood donation cam tree plantation , NSS camp various social activities in our college so that students get motivated and also know there role and responsibilities for the society. But as there was pandemic all over the world so there was difficult to arrange programs but still we had arranged International Yoga Day and Tree Plantation.

#### Independence Day-

We had celebrated the Independence Day in our College only teachers were allowed to come for the flag hoisting.

#### Republic Day-

We had celebrated republic day in or college for that only teachers were allowed to come to the college.

#### International Yoga Day-

On 21th of June, 2020 the motive to arrange the program was in such a worst pandemic our Indian culture can save the life's of the people if they had practices yoga everyday so we had arranged an yoga day so that people can learn some yoga and practice it daily and be fit and save themselves from corona.

#### Tree Plantation -

We had also arranges tree plantations in our college, as there was corona pandemic students were not allowed to come to the college, All teachers had come to the college and planted trees in our college campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

K .G. Kataria College Daund , we believe in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. Awareness and sensitizing the students and employees to constitution obligation .As a part of strengthening the democratic values. Also, all students take a course on Democracy and Election Subject introduced by the university in the Curriculum in the first year and for the Second year environment studies is the compulsory subject which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. In addition to this many regular programs are conducted by cell of the institute to educate women about their rights. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

## 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year we arrange many International and National Days ,Youth Festival , Workshop of Fitness we celebrates Birth Anniversary of various social reformers , we arrange blood donation cam tree plantation , NSS camp various social activities in our college. Due to corona pandemic we were able to celebrate following days

Institution celebrates/ organizes national and international

commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India.

Republic day- The institution celebrated Republic day on 26th January commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world. .

Independence Day was celebrated on 15th of August, flag hoisting was organized and is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices.

International Yoga day is was celebrated on 21st June in which we had organized an online webinar on yoga to teach student and keep the students fit in the corona pandemic

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

#### 1. Title of the Practice:

COVID-19 LOCKDOWN AND THE EFFORTS FOR THE WELL BEING OF THE STUDENTS- ORGANISING ONLINE LECTURE SERIES

The Practice:

In the initial stages of Covid-19 when the students weren't familiar with the online modes of learning, the college drafted the schedule of an Online Lecture Series on the most crucial subjects of the times. We can strengthen our heart Our arts will help us recover from the brunt of the pandemic. students for their mental well being during the days of the Covid-19 lockdown. He speculated over the subject: Approach towards Mental Health & Life during Covid-19 and instilled the students with positivity to cope up with the challenges ensuing from it.

Feedback System

Objective of the Practice:-

The Content: - The IQAC of the colleges decide preform according to the state quality assurance cell converting the different aspects such as colleges curriculum, teaching learning process, library, basic infrastructure etc. Pertaining to your different stakeholders:-

Feedback form students

Feedback from employer

Feedback from alumni

Feedback Form Teachers

Practices: - In the present era the teachers student relation is any education institute please a crucial role in the development of the students in particular and the institute to determine the capabilities of student there is well define examination.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A good system of higher education is available to the boys and

girls in the rural areas. The economically weaker sections and the backward sections are empowered. All-round development of the students is achieved. Many people in Daund city are working in high positions and they are working in various high positions through the institution itself, cultural, spiritual and social. The focous of the institute was to serve the educaon fr the rular par of daund many girls due to less facilities and many problems were not able to complete their education bhimthadi Education Society came with an acoprchunities to this gilrs to complete thir education and to stand them on their feet and also make capable of solving their own problems. Many activities are counducted through various department of college such as NSS Students Development Scheme Cultural Department and Sports Department this department organise various competations to allow student to find themself and boos their enegy in thata direction

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

To start new faculty/courses like B.Com, M.Sc. Analytical Chemistry from the next academic year.

To conduct all curricular and extracurricular activities of the college by taking all precautions of covid 19 pandemic situations.

To focus on social activites like tree plantation, blood donation etc.