

Yearly Status Report - 2019-2020

Part A			
Data of the Institution			
1. Name of the Institution	BHIMTHADI EDUCATION SOCIETYS LATE K.G.KATARIA COLLEGE DAUND ,DIST-PUNE		
Name of the head of the Institution	Bharat Jinturkar		
Designation	Principal		
Does the Institution function from own campus	Yes		
Phone no/Alternate Phone no.	09890243602		
Mobile no.	9309508449		
Registered Email	kgkatariacollege@rediffmail.com		
Alternate Email	subhash22sept@gmail.com		
Address	Dr. B. R. Ambedkar Chauk, Siddhatek Road, Daund, Dist-Pune		
City/Town	Daund		
State/UT	Maharashtra		
Pincode	413801		

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mr. Nilesh D. Sakahre
Phone no/Alternate Phone no.	09975974705
Mobile no.	9975974705
Registered Email	kgkatariacollege@gmail.com
Alternate Email	nileshsakhare.ns15@gmail.com
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://kgkcd.in/agar.aspx
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink:	https://kgkcd.in/acad-calendar.aspx
5. Accrediation Details	,

Cycle	Grade	CGPA	Year of	Vali	dity
			Accrediation	Period From	Period To
1	U	1.87	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC 11-Nov-2016

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture			
Item /Title of the quality initiative by Date & Duration Number of participants/ beneficiaries IQAC			
Tree Plantation	20-Aug-2019 1	72	

blood donation	14-Sep-2019 1	75		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Salary	Grant	State Government	2020 365	14100830
Medical reimbursement	Mediclaim	State Government	2020 365	171492
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9. Whether composition of IQAC as per latest Yes **NAAC** guidelines: Upload latest notification of formation of IQAC <u>View File</u> 2 10. Number of IQAC meetings held during the year: The minutes of IQAC meeting and compliances to the Yes decisions have been uploaded on the institutional website Upload the minutes of meeting and action taken report <u>View File</u> 11. Whether IQAC received funding from any of No the funding agency to support its activities during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. To discuss about the organization of blood donation camp on the occasion of birthday of Hon. Secretary Shri. Premsukhji Kataria. 2. To discuss about	organized on the occasion of 75th birthday of Hon. Secretary Shri.

implementation of new CBCS pattern 2019. 3. To maintain documents for IQAC. 4. To take and analyses various feedback. 5. To discuss about successive implementation of earn and learn scheme. 6. To prepare AQAR for the academic year 201920. 7. To discuss about smooth conduct of internal/university exams.

A total of 75 blood bottle are collected and deposited in the blood bank. New syllabus as per CBCS pattern 2019 for the first year B.A. B.Sc. B.C.S. and M.Sc. was implemented as per university guidelines. Documents from all departments, committees and various activities were collected and maintained by IQAC. Various feedbacks for the academic year 201920 was collected and analyzed. Earn and learn scheme under Board of Student Development for the academic year 201920 was successively implemented. AQAR for the academic year 201920 was prepared. Internal and university exams for the current academic year was smoothly conducted as per university guidelines..

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Managing Council	16-Jun-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020

17. Does the Institution have Management Information System ?

Date of Submission

Yes

20-Jan-2020

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)

The institution consists of hierarchy, like top to bottom. It incorporates all the components like Students, Teaching, Nonteaching and management. As per the hierarchy the feedbacks recommendations, suggestion and entertain at all level. The actual information is usually collected through feedback oral meetings as per convenience urgency. The chairman and other is the topmost authority of the management. The principal is the

highest authority of the college. Both authority usually exchange information to each other. The students having prime importance the feedbacks needs of the students are usually collected through oral, written through student representative meetings as per need. The information as collected to the teaching faculty its directed forwarded to principal the staff meeting. The necessity of books, apparatus, and infrastructure is democratically discussed in the staff meeting. The filtered information is forwarded through the principal and CDC (College development Committee) IQAC to management of the institute. The management meeting are usually conduct/held twice or thrice in a year. In management meeting the financial need, infrastructural need, Lab equipment, student welfare, (fees concession to students), staff welfare, tree plantation planning are discussed elaborative. Decisions are being carried out as per the availability of funds and needs. Chairman has been prioritized the importance and put in front of the directors and democratically discussed with them. The decisions are taken unanimously and forwarded to IQAC, CDC and Principal. Executions of decisions of the management are usually taken in hierarchy level and reach to the needy segment of the institution. The framework of MIS is like Management IQAC CDC Principal Staff Students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Bhimthadi Shikshan sanstha's Late Kisandas Gulabchand Kataria College, Science and Arts Daund, Taluka- Daund, District- Pune, Pin code- 413801 (Maharashtra) follows the academic calendar issued by the affiliating Savitribai Phule Pune University, Pune. For effective implementation of curriculum and the college also develops its own academic calendar and displays the action plan. The institute adheres to the syllabus prescribed by the University. To ensure the effectiveness of the curriculum deliveries following steps are taken by the college. • At the beginning of the academic year of the college Principal conducts meeting with all faculties of the departments and finalizes the academic programs. • Time table committee frames the timetable so that, each subject gets sufficient number of periods as per the guideline of university. •

The IQAC improves the programs for effective teaching. • The Institute encourages the teachers to attend orientation programs organized by the Board of Studies in respective subjects to acquaint themselves with the depth of theory, practicals and the reference material. This is further supplemented by various refresher courses, workshops, teacher training programs, short term courses conducted by Academic Staff College and other institutes from time to time. • ICT facilities provided in College and resource material support from Library (like journals, N-List, INFLIBNET etc.) helps in effective implementation of the Curriculum. • Teachers are made in charge of various aspects of curriculum with respect to planning and execution 1) Students are divided into groups; a teacher is made in charge of that group and guides them for seminars and projects, right from reviewing of literature to presentation. 2) Continuous monitoring of the students as a part of internal assessment. 3) Faculty members are available after the class hours to clear the doubts of students. 4) Simplification of curriculum delivery through teaching outside the classroom. • Each faculty member strictly follows the timetable of curriculum given by the college and university, • Every subject teacher uses the teaching aids to make teaching effectively through models, specimen and charts to the students along with ZOOM Meeting for effective teaching. • The teacher provides power point presentation, hard copy, to the students to enhance their knowledge apart from fieldwork and demonstration method for effective teaching. • Institute conducts one internal examination in each Term as per the guideline of affiliating university.. The last quarter of the academic year 2019-20 was disrupted due to COVID-19 Pandemic. Due to lockdown and colleges were shut down we had to take online classes. As per the UGC guidelines and decision of the State Government, Examinations were conducted only for final year students. First and Second-year students were promoted without examination based on their past performance. As such the college has done everything

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	NA	Nil	00	NA	NA

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Chemistry	15/06/2019
BSc	Botany	15/06/2019
BSc	Physics	15/06/2019
BSc	Zoology	15/06/2019
BSc	Mathmatics	15/06/2019
MSc	Organic Chemistry	15/06/2019
Bachelor of Computer Science	Electronic	15/06/2019

Bachelor of Computer Science	Computer Science	15/06/2019
Bachelor of Computer Science	Mathmatics	15/06/2019
Bachelor of Computer Science	Statastic	15/06/2019
BA	Marathi	15/06/2019
BA	Economics	15/06/2019
BA	History	15/06/2019
BA	Geography	15/06/2019
BA	English	15/06/2019
BA	Politics	15/06/2019

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled		
Cyber Security	20/11/2019	30		
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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships		
BSc	Botany	70		
BSc	Zoology	70		
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1.4 - Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback Obtained: The feedback system is previously conducted through offline mode but in academic year 2019-20 offline as well as online mode had huge response. The students had given the impartial answers to all the questions. In addition to this, we conducted offline feedback of parents because the face to face communication gave much and ample inputs in the meeting. The feedback received from different stakeholders are analyzed by the IQAC committee. A

thorough discussion is held in this regard. The necessary actions on feedback are being carried out by IQAC committee. The decisions taken by the IQAC committee are informed to all staff in the common meeting. At the same time, the management receives the information from the Principal in the meeting. Parent meeting are conducted in the college to inform about the decision taken by the institution for implementation of policies for order to ensure the effectiveness of the decision taken in the meetings. 1) Students feedback our institute takes online and offline feedback from all the stakeholders. The students are the most important segment of the education system. Naturally, the prime importance has been given to the students because higher education is students and learner centric. The collection of the feedbacks are primarily analyzed and rectified in the IQAC, and Staff meetings. The suggestions and recommendations are given priorities and rectify wherever necessary. The other suggestions regarding to institutional infrastrctureral improvements or updating, faculties' improvements are elaborativeliy discussed in the meetings and necessary action are being carried out by all the authorities. The feedbacks are objective questioner i.e., average, satisfactory, good and excellent. The total percentage is calculated on the basis of (a, b, c, and d) and the space has been given for descriptive suggestions. The above feedbacks are meticulously analyzed and suggestions are passed to the concerns for better improvements. 2) Parents feedback the parents meetings are conducted twice in an academic year, the collection of the feedbacks are collected in the end of the academic year. The received questions from parents regarding to the students, teachers, administrative work and institutional infrastructural improvements directly and indirectly communicated to the concerns for better improvements. The institution discussed and implemented the decision as per the need. The feedbacks are analyzed and put forth in the Institution meeting.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Organic chemistry	48	55	43
BSc	Chemistry	372	324	297
BSc	Computer Science	240	52	44
ВА	Marathi, Histo	372	420	319
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2.2 - Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	institution	Number of teachers teaching both UG and PG courses
2019	660	43	23	4	2

2.3 - Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	29	7	0	0	4

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

campus have a well-structured Mentor-Mentee system. Students are allotted to experienced teachers as per recommendations of heads of the department permission by higher authorities. It is a great support for the Mentee for their holistic development. It provides gratification and greater bonding for both the student the faculty. On joining the institutions, students are divided into groups of 15- 20 students. Each group is placed under one mentor selected from among all Professors, associate professors, assistant professors. Remedial classes are taken for low performers (those who have scored less than 35 marks in the formative exams). The mentors also identify extraordinary talent among all the students and take due efforts for grooming the identified hobby/ talent. Advance learners (those who have scored more than 75 marks in the formative exams) provided ample opportunities for grooming leadership skills and participation on co-curricular events (quiz competitions, debates, presentations etc.) research activities at state/ national / international levels. The academic progress of the student is critically monitored by all mentors. The same helps in effective interactions at the parent teacher meetings. Mentor Mentee System Mentors play the role of guide, advisor and counselor to the mentee. They support the mentee in skill development and enhancing abilities of mentee through observation and assessment. It has improved student's self confidence, communication and listening skills. Academic counseling is available for all students. The students are mentored at the time of admissions on the nature and prospects of the discipline that they wish to choose. Further, faculty Advisor will also help the students in registering the courses, monitor their attendance and progress and council them periodically. Student mentoring plays a vital role in a student's life. Hence, the students are advised to meet their mentor frequently and discuss their problems freely with them. They should also take care to see that all information concerning their progress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
703	29	1:24

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	29	6	2	5

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies		
2019	Dr. Lohagaonkar J.H	Assistant Professor	ITCV CONSULTING Mentor at Every Step Award for Best faculty 2019		
2019	Nadgauda N.N	Assistant Professor	Best Researcher		
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2.5 - Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	18819	3rd year	19/11/2020	15/01/2021
BSc	11719	4th semester	19/10/2020	12/11/2020
BSc	11019	4th semester	19/11/2020	10/01/2021
MSc	22519	4th semester	18/10/2020	17/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The students are communicated the process of the evaluation in advance. The time table is displayed on the notice board well in advance. The exams are conducted under the CCTV surveillances and an invigilator is appointed for a batch of 25-30 students. The college has formed Grievance Redressal Cell to solve examination related complaints of the students. The cell takes impartial initiatives for transparent justification on the grievances of the students, and maintain the record of the same. Each department carried out evaluation and declares results within time. The queries, if any, are invited for discussion. The corrected answer sheet is shown to the concern student. The complaints regarding the results, corrections in mark sheets and other examination related issues by University are handled by the Examination Centre. The decisions of affected students are taken so that they can re-appear the examination conducted at college levels. The issues related to University examination are forwarded to the University. They are even asked to apply for rechecking or demanding a photo copy of the assessed answer sheet. The students and the faculty are continuously informed to maintain transparency in Examination related issues. The college maintains total transparent justice in the internal examination process or system.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute follows the pattern of the University by preparing Academic Calendar in order to efficient and time bound conduction of Unit Tests, Seminars, Group Discussion, Home Assignments, and Projects. The calendar brings transparency in internal assessment and is robust in terms of frequency and mode for it is open to all and informs the same agenda to all. It helps students to prepare before the time of the event. It gives them sufficient time to study the given unit of the syllabus. In order to implement all academic, cocurricular and extra- curricular activities proposed during the session, an Academic Calendar is prepared and published in the college prospectus and also uploaded on the college website. It is strictly followed in terms of date, time, venues and schedule of internal assessment by the students and the staff members to avoid confusion. The events proposed in academic calendar are reviewed in the staff meeting and the report thereof is placed before the authorities for information and necessary suggestions. The institute publishes the news of success stories in the newspapers which generalizes the informatics of the events organized as the stakeholders get glimpse of events organized and to provide suggestion for improvement.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://ldrv.ms/x/s!Ai7D_CH7J7GFgOo9jwm8g8c-LwlU

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
11819	BA	History, Marathi, Economics	95	45	47.36
11019	BSC	computer science	12	8	66.66
11719	BSc	Chemistry	124	110	88.70
22519	MSc	Organic chemistry	19	18	94.73
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://kgkcd.in/stud-survey.aspx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year		
No Data Entered/Not Applicable !!!						
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3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA		

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category		
NA	Nill	Nill	Nill	Nill		
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement			
NA	Nill	Nill	Nill	Nill	Nill			
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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)			
National	Library	1	9726			
International	Economics	5	Nill			
International	Geography	1	Nill			
International	Physical Education	5	Nill			
International	Maths	2	Nill			
International	Zoology	3	Nill			
International	Marathi	1	Nill			
International	Politics	1	Nill			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BOTANY	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	Nill	Nill	Nill	Nill	Nill	Nill
	No file uploaded.					

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication	
NA	Nill	Nill	Nill	Nill	Nill	Nill	
	No file uploaded.						

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Semi nars/Workshops	2	2	0	1
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3.4 - Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities	
Blood Donation	ood Donation NSS		72	
Plantation Activity	COLLEGE	6	40	
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Name of the activity Award/Recognition		Number of students Benefited	
NA Nill		Nill	Nill	
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites	
Swachh Bharat	NSS	1	6	80	
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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration		
NA	Nill	Nill	Nill		
NA	Nill	Nill	Nill		
No file uploaded.					

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage			Duration To	Participant		
NA	Nill	Nill	Nill	Nill	Nill		
	No file uploaded.						

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs		
Louise Fitness Club Daund,Pune	15/08/2018	Awarness about physical fitness	15		
Rudra Nursery 13/09/2019 Urulikanchan, Pune		To know horticultural practices	70		
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development		
0	0		

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added	
Campus Area	Existing	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
vruddhi software,n-list	Partially	Nill	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly	Newly Added		Total	
Reference Books	4499	2480	28632	4931	33131	7411	
Others(s pecify)	900	20660	875	10400	1775	31060	
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & Distinctional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content		
NA	NA	NIL	Nill		
No file uploaded.					

4.3 - IT Infrastructure

4.3.1 – Technology Upgradation (overall)

-										
	Туре	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others

	mputers	Lab		centers	Centers		nts	Bandwidt h (MBPS/ GBPS)	
Existin g	50	1	1	1	1	1	1	10	0
Added	0	0	0	0	0	0	0	0	0
Total	50	1	1	1	1	1	1	10	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 - Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1	0.44	0	0.56

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has certain systems and procedures for maintaining and utilizing physical, academic and support facilities. The academic facilities are classrooms, laboratories, library and computers. Maintenance of Classrooms, Furniture and Laboratories The Principal of college proposes extension and renovation of the existing facilities of equipment and other infrastructural facilities. It is mainly done by keeping in view the addition in courses and number of students. To take optimum use of existing infrastructure for teaching and learning, time table of UG, PG is designed in a systematic manner. Institute keeps record of all kinds of curricular and co- curricular changes and up gradation in academic aspects. Accordingly, it allocates financial resources to strengthen the activities and their continuity is taken care of. College has technical support staff for maintenance upkeep of facilities like furniture computers, laboratory equipment. Services for maintains building certain equipment ground campus etc. are outsourced. The furniture and teaching aids in all the classrooms and laboratories are looked after by the respective teachers in charge. These teachers monitor the maintenance work periodically in their respective classrooms. In case of any minor repair work, the same is registered in the complaint register which is maintained in the office and these complaints are attended on priority basis. Staff members of respective departments also monitor the effective utilization of the laboratories. Classroom and Laboratory facilities are optimally used. Seminar halls are effectively used for organizing academic meetings, seminars, conferences and cultural events. The cleanliness of the entire college campus is taken care of by the housekeeping staff. Maintenance of Physical Facilities The maintenance of physical facilities of the college is entrusted to a committee which comprises of the Principal, Head Clerk, Architect, Civil Engineer and an Electrician. This Committee regularly monitors the maintenance of the physical facilities. The services of the plumbers, electricians, computer technician are

available on call basis. This ensures smooth and efficient functioning and maintenance of equipment, sewage and drainage systems. Maintenance of Electronics and Instruments The maintenance of electronic equipment and other instruments is outsourced. As soon as the complaint is registered for non functioning of an electronic device or an instrument, the Head Clerk refers it to the technician who rectifies and repairs it as early as possible. Maintenance of ICT Facilities The Heads of the Departments, Computer Programmers and support staff monitor and maintain the ICT facilities like computers, servers and LCDs. In case of any problem with these ICT facilities, the college seeks the help of the supplier who then rectifies it. Wi-Fi facilities in the campus are maintained by the respective departments. Maintenance of Lab Equipment's In order to maintain the Lab equipment's of various departments, Stock registers and log books are maintained. Entries relating to the repairs and maintenance of these equipment's are entered in this register. A users' log book is maintained to keep track of the usage of these equipment's. Maintenance of other amenities The maintenance of equipment's used for watering the plants, sewage, bore-well gardening is done on a regular basis. The campus is equipped with 24/7 safe and adequate drinking water supply. Fire extinguishers are installed in various blocks and the campus is under CCTV surveillance. Maintenance of Sports and Gymnasium The sports and fitness equipment's are maintained by the College Director of Physical Education. The maintenance of basketball courts, Gymnasium and playgrounds are done during the summer/winter break with the help of multi-tasking staff. Maintenance of Campus Cleanliness The Head Clerk of the college is in charge of campus cleanliness. The campus including the classroom and washrooms are regularly cleaned by the housekeeping team every morning, before the college hours. The college also has a beautiful garden which is nurtured by the gardener

https://kgkcd.in/igac.aspx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees	
Financial Support from institution	NA	0	0	
Financial Support from Other Sources				
a) National	OBC Scholarship, VJNT Scholarship, SBC Scholarship, SEBC Scholarship	95	377167	
b)International	Nil	0	0	
<u>View File</u>				

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Counseling	19/07/2019	40	Student development cell
Self defence training	09/10/2019	35	Student development cell

Personal counselling	11/08/2019	20	K.G.Kataria College	
Medical Check up (Life Skill)	20/09/2019	255	Yogeshwari Hospital Daund	
Yoga meditation	21/06/2019	40	Sport Department	
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competitive examination	84	84	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 - Student Progression

5.2.1 – Details of campus placement during the year

	On campus			Off campus	
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
00	Nill	0	sohan healthcare , cipla ,Emcure	63	14
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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	20	B. Sc.	Chemistry	K. G. Kataria College	M.Sc. Organic Chemistry
2019	2	B. Sc.	Chemistry	N. Wadia College Pune	M.Sc. Analytical chemistry
2019	4	B.A.	Economics	Arts and Com. College Daund	M.A. Economics

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying	
SET	1	
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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants		
Baseball Competition	Tournament Dist. Sport Zone	12		
Volleyball Competition	Inter-college	9		
Kabaddi Competition	Inter-college	9		
Celebration of Republic day	Institutional	40		
Annual College Cultural programs	Institutional	50		
Celebration of Independence Day	Institutional	45		
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5.3 - Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	C M Chashak Ressling	National	1	Nill	Nil	Hegade Pratap
	<u>View File</u>					

5.3.2 – Activity of Student Council & Expresentation of students on academic & Expresentative bodies/committees of the institution (maximum 500 words)

Activity of Student council -Year -2019-20 Administrative bodies/committees of our institution. They actively represent in the College Governing Body, of the college . Library Committee, Admission Committee, Sports Cultural Committees ,and Seminar Committee, etc. Grievance Cell other subcommittees. The students' representative is elected by the students in the presence of Teachers' Representative to the College Governing body. They actively participate in College Swacchata Abhiyan. Nirmal wari, cleaning Programmes with Student development scheme, NSS. They motivate encourage the students to actively in all Programmes. They also participate in various activities of the college. participate in all the sports Cultural activities organised by the college. The student development board always guides to all students for their carrier motivate the students to take part in every activity. . The student development board always guides to all students for their carrier motivate the students to take part in every activity. Student development board also works for tree plantation and tree . Our student's councils provides necessary support to the council members in organizing coordinating the events. It encourages the students to develop their leadership skills through these activities. Student

members in this council can become real heroes and competent managers in future by learning all these skills

5.4 – Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

(

5.4.3 - Alumni contribution during the year (in Rupees):

0

5.4.4 - Meetings/activities organized by Alumni Association:

Former Students of K. G. Kataria College are invited and given guidance regarding employment.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision statement of the institution is "To Help Each Other ". It is inscribed in the logo of sanstha. The vision is to remain to help economic-socio poor people to come up with the education. Mission statement of the college is "To create multidisciplinary best empower women as in rural areas of Daund to suit the local, national and international needs having scientific temperament moral ethical values and multifaceted proactive personality by providing excellent education. The management holds two meetings in an academic year. In meetings the discussion about academic infrastructural and budgetary are being discussed and necessary decision are taken as per the requirement. The process of discussion is decentralized. The principal passed that discussion to IQAC and staff. Student development committee of college have been implemented various schemes like Nirbhaya Kanya Abhiyan, Student personality development and Earn and Learn scheme in the current academic year. In previous year major steps has taken on academic development. Successful organisation of blood donation camp on 14th September 2019 and organisation of special winter Camp of NSS at village Boribel are the major achievements in the current academic year.75 blood bottles were collected in blood donation camp. Use of teaching aids as well as participation in seminars, workshops, refresher course by teaching faculty was increased. As per guidelines of principal tree plantation activity is successfully implemented in the premises of subdistrict Hospital Daund in the month of July 2019.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type		Details
Curriculum Devel	opment	The faculty members should be aware of revision in curriculum of courses under SPPU. Hence, they should be

	motivated to participate actively in syllabus restructuring workshops. The feedback on curriculum were communicated to BOS.
Teaching and Learning	To make teaching and learning process effective maximum faculty members should be motivated to use teaching aids in addition to classroom teaching. Students should have exposure to experiential learning. To realize these various types of activities such as visits, projects, exhibition and competitions should be conducted on a regular basis. Various procedures incorporated for monitoring the student progress and thereby improving their performance such as preparation of academic calendar, teaching plans their implementation and verification.
Research and Development	To promote and develop good research culture in college amongst teachers as well as students. To avail research projects from different funding agencies. To start new research activities and motivate teachers to become Ph.D. holder. To encourage staff and students for participating in research activities. To encourage for organisation and participation in research methodology workshops.
Human Resource Management	To organize, train and assist the staff in career advancement and improve their capabilities. To support and encourage faculty to participate in activities that will keep their knowledge and skills enhanced and updated. To felicitate staff and students on their achievements as a token of appreciation of their efforts and good work. Recruitment of the teacher and nonteaching staff as per university and state government norms for distribution of responsibility for goal achievement.
Industry Interaction / Collaboration	To develop collaborative programmes with industry and college. To seek help from industries for identifying new courses to be executed for placement of students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The college uses vrddhi software for complete automation. The software includes module for administration. The administration always follows the

	online process for admission, examination form submission, scholarships, results, salary, all types of grants etc.
Finance and Accounts	The account and finance module include the details pertaining to cash book, ledger extract, receipt, payment status, transaction details, income expenditure status trial balance and balance sheet. The institution carried out the external and internal audits regularly.
Examination	Exam module includes details and procedure of issue of leaving certificate, transference certificate, bonafide certificate, backlog data entry, eligibility numbers, exam forms, hall ticket generation, mark list, revaluation, result summary, passing certificate etc. We follow all the rules and regulations laid down by SPPU for the conduct of examination.
Student Admission and Support	The online admission module includes admission forms, merit lists, roll call, fee structure, batch information, student details etc. This Vrddhi software is recommended by Savitribai Phule Pune University, Pune for online admission process for undergraduate and postgraduate courses. The online scholarship forms are filled in government, University and other nongovernment organization and get benefitted to the concern students.

6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Lohgaonkar J.H.	International Conference	Nil	1000
2020	Nadgauda N.N.	International Conference	Nil	1000
2020	Sakhare N.D.	National Conference	Nil	500
2020	Lohgaonkar J.H.	National Conference	Nil	700
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	NIl	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty development program on Cyber Security	2	30/09/2019	05/10/2019	06
		<u>View File</u>		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teac	hing	Non-teaching		
Permanent	Full Time	Permanent	Full Time	
10	10	11	11	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students	
Credit Cooperative Society, Medical Reimbursements, Maternity Leave Credit Cooperative Society, Medical Reimbursements, Maternity Leave Earn and Learn Scheme, Group Insurance, Various Scholarships	Credit Cooperative Society, Medical Reimbursements, Maternity Leave Credit Cooperative Society, Medical Reimbursements, Maternity Leave Earn and Learn Scheme, Group Insurance, Various Scholarships	Earn and Learn Scheme, Group Insurance, Various Scholarships	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Lt. K. G. Kataria college, Daund has appointed an internal auditor M/S. M.K. Gandhi Associates, Ahmednagar. The external audit is made by senior statutory auditor of Joint Director office pune as per their schedule. Salary and nonsalary grants received from government are taken for audit. Internal audit is conducted annually by internal auditor. The books of accounts are maintained by college office as per government norms. If there is audit objection it is cleared by office in consultation with principal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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Nil	0	00	
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6.4.3 - Total corpus fund generated

00

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Exte	rnal	Internal	
	Yes/No	res/No Agency		Authority
Academic	No	Nill	Yes	Nill
Administrative	No	Nill	No	Nill

- 6.5.2 Activities and support from the Parent Teacher Association (at least three)
 - 1.Parent meeting for different streams 2. Discussion about discrepancy in college 3. Discussion of Extension activities for students
- 6.5.3 Development programmes for support staff (at least three)
- 1. Co-operative Society 2. Travel Grant 3. Participation in workshop / Training programme
- 6.5.4 Post Accreditation initiative(s) (mention at least three)
 - 1. Increase in Infrastructure 2. Purchase of books 3. Functioning of IQAC
- 6.5.5 Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Regular meeting of Internal Quality Assurance Cell (IQAC)	09/07/2019	09/07/2019	09/07/2019	14
2020	Regular meeting of Internal Quality Assurance Cell (IQAC)	10/02/2020	10/02/2020	10/02/2020	14

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self-defence training by our trained girl students to the girl students of First year	05/07/2019	08/07/2019	70	0
Balanced Diet and Good Health Benefits	07/01/2020	07/01/2020	80	27

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

we had used Led tubes and bulbs all over the college premises to save electricity.we ask students to putt off fan and light when not in use we do proper waste management

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Physical facilities	Yes	1

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	12/02/2	1	Botanical Garden at Mahabales hwar.	To get the exposur of advances apicultur e and food proc essing, to unders tand farming sector	85
2020	1	1	02/02/2 020	1	Dr. Balasaheb Sawant Kokan	To get the exposur of	58

					Krushi Vidyapeth	advances in agricu lture and food proc essing, to unders tand farming sector	
2020	1	1	19/01/2 020	07	NSS Camp , Boribel	Empowered Youth and Empowered India	100

7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Guidelines for Students	19/06/2019	College Students should follow all rules and regulations of college within the college campus and all teaching and non - teaching staff shall pay attention regarding the discipline of college
Guidelines for teaching and not teaching staff	19/06/2019	The General guidelines issued by UGC, and Savitribai Phule Pune University should be followed by all teaching and non-teaching staff.
Guidelines for Principal	19/06/2019	The General guidelines issued by UGC, and Savitribai Phule Pune University should be followed by Principal.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree Plantation Forest Area, Gupteshwar, Daund	19/07/2019	19/07/2019	67
Tree Plantation College Campus	21/07/2019	21/07/2019	18
Blood Donation Camp	14/09/2019	14/09/2019	62
Swacha Bharat Abhiyan and Rally	02/10/2019	06/10/2019	64
Environment Day	05/06/2019	05/06/2019	109
International Yoga Day	21/06/2019	21/06/2019	52

National Unity Day	31/10/2019	31/10/2019	56		
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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plastic Free Campus Clean and Green Campus Store rainwater from rooftops in tanks Install water saving devices in toilets and tabs Introduce double-sided printing to reduce paper waste

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Title of the Practices: - Women Empowerment Goal: - The College meant exclusively for women was establishing a rural place in the most backward district of Pune the college seeks function through mutual love and respect with efficiency and creativity catering to be educational needs of women's. Vision: - The College endeavors to create and disseminate knowledge as 'Knowledge is Power' Mission: - The mission of college is to impact a liberal, Modern sound and quality education to women by providing the highest quality of education at an affordable cost of women students as especially from the poorest and rural state of the society in frontier area. Content:-Women cannot enjoy security and protection in life in the if they have not empowered a woman need to be provided equal opportunities for work to produce against her progress to society. Practice: - Developing skills have been predominant venture of our college as they have to live up to the expectation of the industry and society will impart skills through. • Bridge courses • Training programs • Workshops • Guest Lecture and • Orientation program. ? The Development of Skills among the students have enabled them to cuter the need of the industries and corporate sectors. ? We access the student strength and weakness, academics and amplitude and address their needs. ? An induction program is organized every year for the fresh faculty members to ensure better teaching and learning. ? To make teaching effect and other visual aids. ? Our evolution system is progressive with continuous assessment, test, model group discussions, seminars, quiz at comprehensive level and project, computers programming at analytical level to the groom the student to help develop the complete demand of the present scenario. ? The institutes plans and organized appropriate activities to increase the consciousness National identities and symbols fundamental duties and rights of Indian citizen and other constitutions obligations through NSS women cell etc. Evidences of Successes: - ? Capability to face intellectual challenges. ? Human values and professional ethics are self-esteem and self-confidences. Problem Encountered Resources required Problems Encountered: - ? Parental Illiteracy ? First generation learning Resources Required:- ? Awareness Program on the Theme "To educate girl child " ? Funds to needy and poor 1. Title of the Practice : Feedback from a variety of stakeholders through structured questionnaires 2. Objectives of the Practice : New Education Policy (pp. 42-43) mentions the importance and relevance of meaningful input from all stakeholders - faculty, students, and staff - rather than decisions made by a few individuals to form the basis for progress towards institutional goals. NEP further calls for creation and enabling of suitable mechanisms for all to participate in forming an institutional vision towards excellence. 3. The Context Our Committee has been collecting feedback from the stakeholders since its inception. a. The students have been asked to provide feedback two times in every course that they study. a. Feedbacks were taken from present students during the review of existing courses and programmes as well as for new courses and programmes. However, during the review of feedbacks over the years, some non-uniformities were found and some questionnaires were found to be dated. During 2017-18, an exercise was carried out to revisit the

questions under A above. It was initiated through the Heads and Deans meeting and involved all faculty members through respective Heads of Departments. The eventual questionnaire is included in 4 below. During 2019-20, an exercise was carried out to revisit the questions through which (annual) feedback is collected from stakeholders other than students. The questionnaire(s) are included in 4 below. 4. The Practice Feedback is collected from each student. Respective teachers can access the feedback. Also it can be accessed by the Programme Coordinator, Head of the Department. Annual Performance Appraisal Report of every teacher includes a column where average score (between 1 and 10) from the final feedback in every course (taught or coordinated) are to be included, with evidence. 5. Evidence of Success a). Improvement in the scores obtained by teachers against a given course. b) Involvement of alumni in the matters in their alma mater. c) Reflection on the part of the teachers on the entire spectrum of education offered by the committee. d) Inclusiveness on the part of employers. 6. Problems Encountered and Resources Required 1. Getting responses from employers and alumni 2. Lack of an in-house programmer compelled use of Google Forms for this purpose.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A good system of higher education is available to the boys and girls in the rural areas. The economically weaker sections and the backward sections are empowered. All-round development of the students is achieved. Many people in Daund city are working in high positions and they are working in various high positions through the institution itself, cultural, spiritual and social.

Provide the weblink of the institution

https://www.kgkcd.in/

8. Future Plans of Actions for Next Academic Year

To start new courses/programs from the next academic year like B. Com. , M.Sc. Analytical Chemistry etc. To increase availability of books, chemicals etc.