



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	BHIMTHADI EDUCATION SOCIETYS LATE K.G.KATARIA COLLEGE DAUND ,DIST-PUNE
Name of the head of the Institution	Bharat Jinturkar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09890243602
Mobile no.	9309508449
Registered Email	kgkatariacollege@rediffmail.com
Alternate Email	subhash22sept@gmail.com
Address	Dr. B. R. Ambedkar Chauk, Siddhatek Road, Daund, Dist-Pune
City/Town	Daund
State/UT	Maharashtra
Pincode	413801

2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Mr. Nilesh D. Sakahre																		
Phone no/Alternate Phone no.	09975974705																		
Mobile no.	9975974705																		
Registered Email	kgkatariacollege@gmail.com																		
Alternate Email	nileshsakhare.ns15@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://kgkcd.in/aqar.aspx																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://kgkcd.in/acad-calendar.aspx																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>1.87</td> <td>2016</td> <td>05-Nov-2016</td> <td>04-Nov-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	1.87	2016	05-Nov-2016	04-Nov-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	C	1.87	2016	05-Nov-2016	04-Nov-2021														
6. Date of Establishment of IQAC	11-Nov-2016																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC	Date & Duration			Number of participants/ beneficiaries															
Cyber Crime Awareness	20-Dec-2018 01			85															

Tree Plantation	05-Jul-2018 01	80
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Salary	Grant	State Government	2019 365	12444352
Medical reimbursement	Mediclaim	State Government	2019 365	40000
sport equipment	Quality Improvement Programme	S. P. P. U. University	2019 365	99000
laboratory instruments	Quality Improvement Programme	S. P. P. U. University	2019 365	73862
Economics seminar	Quality Improvement Programme	S. P. P. U. University	2019 365	48250
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Physical Fitness Awareness Blood Donation Camp

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
<p>1. To discuss about the tree plantation activity as per guidelines of state government. 2. To discuss about preparing proposal for organizing state level seminar. 3. To prepare proposals to UGC for certificate courses. 4. To maintain documents for IQAC. 5. To take and analyses students feedback. 6. To promote all faculties to prepare for the Carrier Advancement Scheme (CAS). 7. To prepare AQAR for the academic year 201819.</p>	<p>As per government guidelines, tree plantation was done at Gupteshwar temple, Daund. A total of 170 plants were planted. Twoday State level seminar was organized in the subject of Economics (Challenges in Banking Sector) on 6th, 7th Feb. 2019. Proposal for certificate courses under community college was prepared and 03 certificate courses were sanctioned. Documents from all departments, committees and various activities were collected and maintained by IQAC. Student's feedback for the academic year 201819 was collected and analyzed. Two of our faculty members, Dr. Jagtap S.G. and Dr. Samudra S.M. were taken advantage of CAS and promoted from AGP 7000 to 8000. AQAR for the academic year 201718 was prepared.</p>
<p>View File</p>	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Managing Council	15-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

25-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institution consists of hierarchy, like top to bottom. It incorporates all the components like Students, Teaching, Nonteaching and management. As per the hierarchy the feedbacks

recommendations, suggestion and entertain at all level. The actual information is usually collected through feedback oral meetings as per convenience urgency. The chairman and other is the topmost authority of the management. The principal is the highest authority of the college. Both authority usually exchange information to each other. The students having prime importance the feedbacks needs of the students are usually collected through oral, written through student representative meetings as per need. The information as collected to the teaching faculty its directed forwarded to principal the staff meeting. The necessity of books, apparatus, and infrastructure is democratically discussed in the staff meeting. The filtered information is forwarded through the principal and CDC (College development Committee) IQAC to management of the institute. The management meeting are usually conduct/held twice or thrice in a year. In management meeting the financial need, infrastructural need, Lab equipment, student welfare, (fees concession to students), staff welfare, tree plantation planning are discussed elaborative. Decisions are being carried out as per the availability of funds and needs. Chairman has been prioritized the importance and put in front of the directors and democratically discussed with them. The decisions are taken unanimously and forwarded to IQAC, CDC and Principal. Executions of decisions of the management are usually taken in hierarchy level and reach to the needy segment of the institution. The framework of MIS is like Management IQAC CDC Principal Staff Students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

IQAC prepares academic plan of the year. Central time table committee designs Time Table for all UG programs as per university norms. It is displayed on notice board and College Website. We have Skill based and Value-added courses focusing on employability enhancement. : Bhimthadi Shikshan sanstha's Late

Kisandas Gulabchand Kataria College , Science and Arts Daund, Taluka- Daund, District- Pune, Pin code- 401 813 (Maharashtra) is affiliated to Savitribai Phule Pune University and adheres to the curriculum designed and prescribed by the university. 1. At the beginning of session, each department conducts departmental meeting in which workload is distributed and time table is designed and each faculty prepares teaching plan of every paper. Teachers are expected to execute their course deliverables as mentioned in teaching plan. 2. Topics of subject to be given are discussed as well. Teachers refer to the standard reference books prescribed by University along with journals, periodicals and other latest information available through online and other resources for effective implementation of curriculum. 3. Students are informed about different subjects at the time of admission through prospectus and orientation lectures held in department on first day. The college also provides college calendar at the time of opening and closing of academic session. 4. Students from First Year of each faculty are categorized as slow and advanced learners based on common subject related test. 5. The College has a central Library with an open access to faculty and students. Central Library subscribes to books, journals, e-journals, magazines and periodicals as per demand. Internet, Wi-Fi facility, Computer room, LCD projectors are available for teaching. 6. Besides the use of conventional method, various other teaching methods like Quiz, Group Discussion, Demonstrations, Debates, PPT Presentations, Industrial Visits, field visits, Educational tours, Open book tests, Assignments, Videos, use of charts and graphs are used for effective curriculum implementation. 7. Regular assessment and evaluation are done by teacher to keep a track on the progress of students' understanding of subject and syllabus. Based on semester wise result, analysis of each course is done at the departmental level and corrective measures are taken. Wherever necessary, remedial lectures are conducted. Academic review is taken at the departmental as well as IQAC level. Feedback are taken periodically. Concerned authorities conduct regular meetings to review the difficulties faced while teaching

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Organic Chemistry	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Vedic Mathematics	13/08/2018	25
Modi Script	13/08/2018	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany	52
BSc	Zoology	74
BSc	Chemistry	38
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback received from different stakeholders is analyzed by the members of the IQAC committee. A thorough discussion is held in this regard. The necessary actions on feedback are being carried out by IQAC committee. The decisions taken by the IQAC committee are informed to all staff in the common meeting. At the same time, the management receives the information from the Principal or in the CDC meeting. 1) Students feedback Our institute takes online and offline feedback from all the stakeholders. The students are the most important segment of the education system. Naturally, the prime importance has been given to the students because higher education is students and learner centric. The collection of the feedbacks are primarily analyzed and rectified in the IQAC, CDC and Staff meetings. The suggestions and recommendations are given priorities and rectify wherever necessary. The feedbacks are objective questioner i.e., average, satisfactory, good and excellent. The total percentage is calculated on the basis of a, b, c, and d. The above feedbacks are meticulously analyzed and suggestions are passed to the concerns for better improvements. 2) Teachers feedback The feedbacks of the faculties are usually collected offline and online. The collection of the feedbacks are primarily analyzed and rectified in the IQAC meetings .The suggestions and recommendations are given priorities as per the need. The institution conducts meetings as per the need of the time and situation for the welfare of the staff and deficiencies in the feedbacks. The institution takes decisions as per the need of all stakeholders.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	ORGANIC CHEMISTRY	48	40	39
BSc	COMPUTER SCIENCE	240	60	53
BSc	CHEMISTRY	372	450	294
BA	MARTHI/HISTORY/ECONOMICS	492	552	369

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	716	39	24	3	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
27	27	7	Nil	Nil	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

campuses have a well-structured Mentor-Mentee system. Students are allotted to experienced teachers as per recommendations of heads of the department permission by higher authorities. It is a great support for the Mentee for their holistic development. It provides gratification and greater bonding for both the student and the faculty. On joining the institutions, students are divided into groups of 15- 20 students. Each group is placed under one mentor selected from among Professors, associate professors, assistant professors. Remedial classes are taken for low performers (those who have scored less than 35 marks in the formative exams). 8. The mentors also identify extraordinary talent amongst the students and take due efforts for grooming the identified hobby/ talent. Advance learners (those who have scored more than 75 marks in the formative exams) provided ample opportunities for grooming leadership skills and participation on co-curricular events (quiz competitions, debates, presentations etc.) research activities at state/ national / international levels. The academic progress of the student is critically monitored by all mentors. The same helps in effective interactions at the parent teacher meetings. Mentor Mentee System Mentors play the role of guide, advisor and counselor to the mentee. They support the mentee in skill development and enhancing abilities of mentee through observation and assessment. It has improved student's self confidence, communication and listening skills. Academic counseling is available for all students. The students are mentored at the time of admissions on the nature and prospects of the discipline that they wish to choose. Further, faculty Advisor will also help the students in registering the courses, monitor their attendance and progress and counsel them periodically. Student mentoring plays a vital role in a student's life. Hence, the students are advised to meet their mentor frequently and discuss their problems freely with them. They should also take care to see that all information concerning their progress

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
755	27	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	27	8	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	nil	Nil	nil
2019	nil	Nil	nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	22514	4th semester	10/05/2019	11/07/2019
BSc	11713	4th semester	20/03/2019	26/06/2019
BSc	11013	4th semester	20/03/2019	15/06/2019
BA	11813	3RD YEAR	03/05/2019	07/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For continuous internal evaluation process college organise internal assessment test, term end examination during its semester for all courses .For Arts faculty 20 marks for internal examination and 80 marks for University examination. The term end examination is organised at the end of first term, total 60 marks of each course ,it is then converted into 20.For science and computer science stream FY. B. Sc is annual pattern(20-80 pattern). There is internal assessment examination of 20 marks for each course arrange in every semester and 80 marks examination is organised by the university at the end of year. While SY TY.B.Sc there is a semester pattern(10 marks internal assessment 40 marks University examination), for that examination department organised 20 marks internal assessment examination for each course in every semester. Marks obtained out of 20 are converted into out of 10 and University organize semester examination out of 40 for every semester and each course. For Arts faculty(SY.B.A TY. B. A classes) 20 marks for internal examination and 80 marks for University examination. The Terminal examination is organised at the end of first term. Total 60 marks for each course it is converted into 20. For science and computer science stream SY TY. B.Sc there is semester pattern and (10 Mars Internal and 40 marks University examination for each semester) . For

PG course there is Choice Based Credit System(CBCS) is implemented by University. Viva voce are conducted in every semester for PG course. Oral , Seminars are compulsory. Evaluation is done through tutorials home assignments.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. Examination are conducted at the end of each semester by the affiliating University. College inform students about the university notice and circular related to the examination from time to time through student notice board departmental notice board and also verbally by the faculty members of the department .All departments conduct internal assessment of student and students are well inform about these internal examination well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session . The institution prepare academic calendar at the beginning of the year which include teaching timetable, tentative examination schedule comprising internal assessment examination, tutorials ,Viva voce etc. It also include provision for special schemes life study tour, sports activities , cultural programmes, competitive examination ,annual function ,Prize distribution, convocation ceremony etc. Every faculty prepare teaching plan and work accordingly various way of teaching are implemented like quiz competition, question answer session, open book test, oral, PPT presentation ,seminar, poster presentation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kgkcd.in/course-outcome.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
22514	MSc	ORGANIC CHEMISTRY	17	12	71
11713	BSc	COMPUTER SCIENCE	39	11	28.20
11013	BSc	CHEMISTRY	128	48	37.50
11813	BA	MARATHI/HISTORY/ECONOMICS	64	41	64

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kgkcd.in/stud-survey.aspx>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NA	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Challenges in Banking Sectors	Economics	06/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	3	Nil
National	Botany	2	Nil
International	Physical Education	1	5.5
National	Physical Education	2	6.2
International	Zoology	1	Nil
National	Zoology	2	Nil
International	Economics	1	6.3
National	Economics	2	6.3
International	Chemistry	1	Nil
National	Chemistry	2	Nil

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NA	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Reserve Banke samoril Avhane	Lohagaonkar Jayashree H.	International Journal of Innovation In Engineering Research and Management	2019	0	K.G.K.College.Daund	Nil
Protein and carbohydrate digesting capability of syzigium seed powder	Sharad G. Jagtap	Journal of current science	2019	0	K.G.K.College.Daund	Nil
The importance of nature of proboscis in butterflies of family Hesperidae	Sharad G. Jagtap	International journal of zoology and applied biosciences	2019	0	K.G.K.College.Daund	Nil
To develop sports skills by using various equipments by information	Prof.Shelar.V.S.	AJANTA-Journal	2019	0	K.G.K.College.Daund	Nil
To Study the Effect of Social and Economic	Prof.Shelar.V.S.	Accent Journal of economics, ecology and	2019	0	K.G.K.College.Daund	Nil

things on Competency of sports man		Engineering				
Traditional Oral Healthcare Practices in Daund Areas of Pune District, Maharashtra, India.	Dr.Samudra S.M.	International research fellow association, Research Journey multidisciplinary international E-research journal.	2019	0	K.G.K.College.Daund	Nil
Some less Known Herbal Remedies Against Wound From Daund Tahsil Area in Pune District (MS) India	Dr.Samudra S.M.	International Journal of Social Science Management studies.	2019	0	K.G.K.College.Daund	Nil
Some Unique Ethnopharmaceutical Claims From Bhuleshwar area Pune District (MS) India	Dr.Samudra S.M.	International Journal of Researches In Biosciences, Agriculture And Technology .	2018	0	K.G.K.College.Daund	Nil
Antifungal and antibacterial activity of some mosses from Maharashtra, India.	Prof.Mulay A.V	World Journal of Pharmaceuticals and Life Sciences	2019	0	K.G.K.College.Daund	Nil
Soil fungi association and mineral analysis of mosses from	Prof.Mulay A.V	World Journal of Pharmaceuticals and Life Sciences	2018	0	K.G.K.College.Daund	Nil

Western Ghats of Maharashtra, India.					
View File					

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	1	3	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NA	NA	Nil	Nil
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	0	NA	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	NSS	Donation	13	65
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	00	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Rudra Nursery Urulikanchan, Pune	13/09/2018	To know horticultural practices	70
Louise Fitness Club Daund, Pune	15/08/2018	Awareness about physical fitness	15
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
N-List, Vriddhi Software	Partially	N-List, Vriddhi	2017

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	350	53705	44	13774	394	67479
Reference Books	429	224789	56	20970	485	245759
e-Books	Nil	Nil	164300	5900	164300	5900
Journals	26	28448	10	10709	36	39157
e-Journals	Nil	Nil	6000	5900	6000	5900
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	1	1	1	1	1	1	10	0
Added	0	0	0	0	0	0	0	0	0
Total	50	1	1	1	1	1	1	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	30754	0	258534

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has certain systems and procedures for maintaining and utilizing physical, academic and support facilities. The academic facilities are classrooms, laboratories, library and computers. Maintenance of Classrooms, Furniture and Laboratories The Principal of college proposes extension and renovation of the existing facilities of equipment and other infrastructural facilities. It is mainly done by keeping in view the addition in courses and number of students. To take optimum use of existing infrastructure for teaching and learning, time table of UG, PG is designed in a systematic manner. Institute keeps record of all kinds of curricular and co-curricular changes and up gradation in academic aspects. Accordingly, it allocates financial resources to strengthen the activities and their continuity is taken care of. College has technical support staff for maintenance upkeep of facilities like furniture computers, laboratory equipment. Services for maintains building certain equipment ground campus etc. are outsourced. The furniture and teaching aids in all the classrooms and laboratories are looked after by the respective teachers in charge. These teachers monitor the maintenance work periodically in their respective classrooms. In case of any minor repair work, the same is registered in the complaint register which is maintained in the office and these complaints are attended on priority basis. Staff members of respective departments also monitor the effective utilization of the laboratories. Classroom and Laboratory facilities are optimally used. Seminar halls are effectively used for organizing academic meetings, seminars, conferences and cultural events. The cleanliness of the entire college campus is taken care of by the housekeeping staff. Maintenance of Physical Facilities The maintenance of physical facilities of the college is entrusted to a committee which comprises of the Principal, Head Clerk, Architect, Civil Engineer and an Electrician. This Committee regularly monitors the maintenance of the physical facilities. The services of the plumbers, electricians, computer technician are available on call basis. This ensures smooth and efficient functioning and maintenance of equipment, sewage and drainage systems. Maintenance of Electronics and Instruments The maintenance of electronic equipment and other instruments is outsourced. As soon as the complaint is registered for non functioning of an electronic device or an instrument, the Head Clerk refers it to the technician who rectifies and repairs it as early as possible. Maintenance of ICT Facilities The Heads of the Departments, Computer Programmers and support staff monitor and maintain the ICT facilities like computers, servers and LCDs. In case of any problem with these ICT facilities, the college seeks the help of the supplier who then rectifies it. Wi-Fi facilities in the campus are maintained by the respective departments. Maintenance of Lab Equipment's In order to maintain the Lab equipment's of various departments, Stock registers and log books are maintained. Entries relating to the repairs and maintenance of these equipment's are entered in this register. A users' log book is maintained to keep track of the usage of these equipment's. Maintenance of other amenities The maintenance of equipment's used for watering the plants, sewage, bore-well gardening is done on a regular basis. The campus is equipped with 24/7 safe and adequate drinking water supply. Fire extinguishers are installed in various blocks and the campus is under CCTV surveillance. Maintenance of Sports and Gymnasium The sports and fitness equipment's are maintained by the College Director of Physical Education. The maintenance of basketball courts, Gymnasium and playgrounds are done during the summer/winter break with the help of multi-tasking staff. Maintenance of Campus Cleanliness The Head Clerk of the college is in charge of campus cleanliness. The campus including the classroom and washrooms are regularly cleaned by the housekeeping team every morning, before the college hours. The college also has a beautiful garden which is nurtured by the gardener

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Non Govt. Agency and Government Freeship, Scholarship	99	81877
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Self defence training	05/07/2018	35	Daund Police Station Daund
ICT/ Computing Skills	10/09/2018	10	K.G.Kataria College
Personal counselling	10/08/2018	20	K.G.Kataria College
Medical Check up (Life Skill)	20/09/2018	351	Yogeshwari Hospital Daund
Yoga	21/06/2018	40	K.G.Kataria College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive examination	54	54	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	30	22
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	Nil	B.Sc. Comp.	Comp. Sci.	Other Colleges	M.Sc. Comp.
2018	4	B.A.	Economics	Other College	M.A.
2018	5	B.A.	History	other Colleges	M.A.
2018	Nil	B.A.	Marathi	other Colleges	M.A.
2018	18	B.Sc.	Chemistry	K. G. Kataria College and Other Colleges	M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cricket Boys	Inter college	15
Marathon 5 Km	Institutional	50
Celebration of Republic day	Institutional	60
Annual College Competition	Institutional	50
Celebration of Independence Day	Institutional	40
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	C M Chashak Resslering	Nil	1	Nil	Nil	Hegade Pratap
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees of our institution. They actively represent in the College Governing Body, of the college. Library Committee, Admission Committee, Sports Cultural Committees, and Seminar Committee, etc. Grievance Cell other subcommittees. The students' representative is elected by the students in the presence of Teachers' Representative to the College Governing body. They actively participate in College Swacchata Abhiyan. Nirmal wari, cleaning Programmes with Student development scheme, NSS. They motivate encourage the students to actively in all Programmes. They also participate in various activities of the college. participate in all the sports Cultural activities organised by the college. The student development board always guides to all students for their carrier motivate the students to take part in every activity. . The student development board always guides to all students for their carrier motivate the students to take part in every activity. Student development board also works for tree plantation and tree. Our student's councils provides necessary support to the council members in organizing coordinating the events. It encourages the students to develop their leadership skills through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision statement of the institution is "To Help Each Other ". It is inscribed in the logo of sanstha. The vision is to remain to help economic-socio poor people to come up with the education. Mission statement of the college is "To create multidisciplinary best empower women as in rural areas of Daund to suit the local, national and international needs having scientific temperament

moral ethical values and multifaceted proactive personality by providing excellent education. The management holds two meetings in an academic year. In meetings the discussion about academic infrastructural and budgetary are being discussed and necessary decision are taken as per the requirement. The process of discussion is decentralized. The principal passed that discussion to IQAC and staff. Student development committee of college have been implemented various schemes like Nirbhaya Kanya Abhiyan , Student personality development and Earn and Learn scheme in the current academic year. This scheme is basically undertaken for the benefit of students coming from economically backward environment. Scheme avails job opportunities to the poor and needy students in the college campus. Proposal of Earn and Learn scheme was submitted to university for sanctioning every year. Funds are made available from board of student development SPPU after audit of current year. 40 students were applied for this scheme. They were interviewed individually and 12 students were enrolled on the basis of their financial status and the skill of the students. Remuneration of work is deposited in their bank account. In previous year major steps has taken on academic development. .Three certificate courses has been sanctioned by UGC under community college. State level conference on challenges in banking sector is successfully organised by Economics department on 6th and 7th February 2019. Successful organisation of blood donation camp on 14th September 2018 and organisation of special winter Camp at village gopalwadi are the major achievements in the current academic year. One lecture by Honourable Sunil Mahadik police inspector Daund police station on cyber security helps students strengthen knowledge. Use of teaching aids as well as participation in seminars, workshops, refresher course by teaching faculty was increased. As per guidelines of principal tree plantation activity is successfully implemented in the month of July 2018.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The faculty members should be aware of revision in curriculum of courses under SPPU. Hence they should be motivated to participate actively in syllabus restructuring workshops. The feedback on curriculum are communicated to BOS.
Teaching and Learning	To make teaching and learning process effective maximum faculty members should be motivated to use teaching aids in addition to classroom teaching. Students should have exposure to experiential learning. To realise this various types of activities such as visits, projects, exhibition and competitions should be conducted on a regular basis. To incorporate various procedures for monitoring the student progress and thereby improving their performance. Preparation of academic calendar, teaching plans their implementation and verification.

	Encouragement for experiential learning.
Examination and Evaluation	To follow all the regular procedures and new regulations lay down by SPPU for conduct of the examinations. To implement credit System systematically. To utilize the infrastructure and resources of college for conducting all examinations. Making annual planning of internal examinations of all branches and implementation as per CBCS pattern.
Research and Development	To promote and develop good research culture in college amongst teachers as well as students. To avail research projects from different funding agencies. To start new research activities and motivate teachers to become Ph.D. holder. To encourage staff and students for participating in research activities. To encourage for organisation and participation in research methodology workshops.
Human Resource Management	To organize, train and assist the staff in career advancement and improve their capabilities. To support and encourage faculty to participate in activities that will keep their knowledge and skills enhanced and updated. To felicitate staff and students on their achievements as a token of appreciation of their efforts and good work. Recruitment of the teacher and nonteaching staff as per university and state government norms for distribution of responsibility for goal achievement
Industry Interaction / Collaboration	To develop collaborative programmes with industry and college. To seek help from industries for identifying new courses to be executed for placement of students.
Admission of Students	To review the previous admission system and implement new software for facilitating the admission process of undergraduate and postgraduate courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The college uses vridhhi software for complete automation. The software includes module for administration. The administration always follows the online process for admission, examination form submission, scholarships, results, salary, all

	types of grants etc.
Finance and Accounts	The account and finance module includes the details pertaining to cash book, ledger extract, receipt, payment status, transaction details, income expenditure status trial balance and balance sheet. The institution carried out the external and internal audits regularly.
Examination	Exam module includes details and procedure of issue of leaving certificate, transference certificate, bonafide certificate, backlog data entry, eligibility numbers, exam forms, hall ticket generation, mark list, revaluation, result summary, passing certificate etc. We follow all the rules and regulations laid down by SPPU for the conduct of examination.
Student Admission and Support	The online admission module includes admission forms, merit lists, roll call, fee structure, batch information, student details etc. This Vriddhi software is recommended by Savitribai Phule Pune University ,Pune for online admission process for undergraduate and postgraduate courses. The online scholarship forms are filled in government, University and other nongovernment organization and get benefitted to the concern students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Shelar V.S.	State Level	Nil	1500
2019	Shelar V.S.	State Level	Nil	1200
2018	Nadgauda N.N.	International	Nil	1000
2019	Mulay A.V.	International	Nil	1000
2019	Mulay A.V.	International	Nil	1000
2019	Mulay A.V.	International	Nil	1000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Chemistry	1	04/10/2018	24/10/2018	21
Refresher Course in Chemistry	1	22/11/2018	12/12/2018	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Credit Cooperative Society, Medical Reimbursements, Maternity Leave	Credit Cooperative Society, Medical Reimbursements, Maternity Leave	Earn and Learn Scheme, Group Insurance, Various Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Lt.K.G.Katariya college, Daund has appointed an internal auditor M/S. M.K.Gandhi Company Ahmednagar. The external audit is made by senior statutory auditor of Joint Director office pune as per their schedule. Salary and nonsalary grants received from government are taken for audit. Internal audit is conducted annually by internal auditor. The books of accounts are maintained by college office as per government norms. If there is audit objection it is cleared by office in consultation with principal.</p>

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	00
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Parent meet for science and arts faculty 2.Discussion about discrepancy in college 3.Extension activity

6.5.3 – Development programmes for support staff (at least three)

1.Cooperative Society 2.Travel Grant

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Focused on overall development of college, Purchase of books and chemicals

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Regular meeting of Internal Quality Assurance Cell (IQAC)	02/07/2018	02/07/2018	02/07/2018	14
2019	Regular meeting of Internal Quality Assurance Cell (IQAC)	29/01/2019	29/01/2019	29/01/2019	14

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Tanning for girls on self	06/07/2018	07/07/2018	Nil	63

defense				
Celebration of International Women's day	08/03/2019	08/03/2019	27	65

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
College campus is lighted with total 92 LED Blubs due to which Electricity is consumed

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Scribes for examination	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	4	02/02/2019	1	Botanical Garden at Mahabaleshwar.	To get the exposure of advances in apiculture and food processing, to understand farming sector	80
2019	1	4	22/01/2019	1	Dr. Balasaheb Sawant Kokan Krushi Vidyapeth	To get the exposure of advances in agriculture and food processing, to understand farming sector	60

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Guidelines for Students	18/06/2018	College Students should follow all rules and regulations of college within the college campus and all teaching and non - teaching staff shall pay attention regarding the discipline of college
Guidelines for teaching and not teaching staff	18/06/2018	The General guidelines issued by UGC, and Savitribai Phule Pune University should be followed by all teaching and non-teaching staff.
Guidelines for Principal	18/06/2018	The General guidelines issued by UGC, and Savitribai Phule Pune University should be followed by Principal.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Forest Area, Gupteshwar, Daund Tree Plantation	19/07/2018	19/07/2018	80
Tree Plantation College Campus	21/07/2018	21/07/2018	15
Blood Donation Camp	14/09/2018	14/09/2018	74
Swacha Bharat Abhiyan and Rally	02/10/2018	06/10/2019	62
Environment Day	05/06/2018	05/06/2018	105
International Yoga Day	21/06/2018	21/06/2018	69
National Unity Day	31/10/2018	31/10/2018	64
International Women's Day	08/03/2019	08/03/2019	46

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Solid Waste Management: - The Waste generated In the campus includes newspapers glass Metals Papers Plastics old newspapers used papers journal files workshop scraps etc. are given to recycling to the external agencies Glass Metals Plastics and other non-biodegradable are given to external agencies where they are secreted and disposed / recycled according to the nature of the waste leaf litter is allowed to decompose systematically over a period of time to be used as manure for the garden in the institute. Excess

leaf litter is disposed of to vendors who use it for composition/agriculture purpose. 2. Liquid Waste Management: - The Liquid Waste generated in the campus includes sewage laboratory effluent waste the laboratory waste water does not contain hazardous chemicals. 3. E-Waste Management System:-Electronics goods are put to optimum use minor repairs are set right by laboratory assistants and teaching staff and the major repairs are handled by the technical assistant and are reused the equipment which cannot be refurbished for reuse is dismantled and remanufactured into raw material i.e. (metals plastics glass to be marked as recycle) UPS batteries are recharged repaired and exchanged by the suppliers the waste compact disk and other disposable non-hazardous items are used by students for decoration during college fest as a creative means of showcasing the waste management practices that has been included for the minds of the students .Solid waste management 4 Clean and Green Campus college campuses are natural environment and all members of teaching and non-teaching staff along with students are dedicated towards maintaining its greenery and cleanliness. 5 Energy Conservation All the compact fluorescent lamps (CFLs), mercury and sodium vapour (250 watt 125 watt) street lights have been changed to energy efficient Light Emitting Diodes (LEDs) bulbs and tube sets (40 watts) in the campuses in the campuses.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual. Best practice - Best Practices - 1

1. Title of the Practice - Teaching and Non-Teaching Staff motivated for further Education. 2. Objectives of the Practice 1. The staff motivated for higher education get motivated which make them more Productive, happy and highly committed to their job. 2. Working in qualified workplace improves harmony and increases employee Performance. 3. Motivation for higher education not only encourages productive Performance but also shows employees how much the organization cares. 4. motivating the staff for higher education help them to meet the human's need to grow psychologically. 5. If motivated for self-development, employees will want to work and will Enjoy their work. 3. The Context As one study concluded, 'people who work in further education are uniquely committed to their jobs and the social purpose of the sector.' The Institutes that encourage their staff to continue their education build a high quality workforce who are well trained and well educated and help the Institute to achieve viability and feasibility. The Institute should always strive for the development of their staff due to the following reasons - 1. If the Institute expresses a genuine interest in further education, the happy staff will be more loyal, which will increase their productivity. 2. Knowledgeable staff can handle more challenges in terms of technology, methodology and skills. 3. The loyal staff will be retained for a longer period of time, which will decrease the attrition rate. 4. Supporting professional development reduces stress and negativity amongst the staff. K.G. Kataria College Daund motivates and helps the teaching and non-teaching staff for higher education. 4. The Practice It is very rightly said that, "You know that people nearer to the challenges, on the coalface, are going to know much better than people from a distance". K.G. Kataria College Daund invests in their employees as when employees achieve more the Institute is benefited. K.G. Kataria College Daund ensures to have and develop the best, most creative, happiest and most loyal employees. The Institute struggles to motivate the teaching and non-teaching staff by the following ways - 1. Senior faculty members try to engage the faculty members by leading them. These senior members communicate effectively by being approachable, ensuring effective performance management and inspiring team work. These senior members try to reduce the strain on the further education work force. 2. The effective communication and staff voice is

important for building employee Engagement at Institute. Effective communication is adopted by variety of channels by promoting staff voice, involving staff in Decision making by offering their views, opinions and suggestions. 3. The institute has a strong set of values which emphasis the importance of high quality teaching and learning which motivates the staff to go for higher education. 4. The staff is encouraged to own their careers by supporting them by making the resources available. 5. The decentralized system makes the relationship transparent by sharing the information required. 5. Evidence of Success K.G. Kataria College Daund has a number of cases of further education. There are many teaching staff who registered for PhD after joining the Institute. There are some who could clear the NET ,SET as well. The non-teaching staff could go for technical up gradation after joining the Institute.

6. Problems Encountered and Resources Required There are some significant challenges to motivate the staff for further education - 1. First, there is a risk that organizational change. The higher educated staff is always skeptical of changing the organization. This will have a negative impact on the quality of teaching and learning which could lead to friction and disengagement. 2. There is a risk that organizational change and a reduction in headcount will add further to the already high levels of job stress. There is also a risk that with the ongoing pressure on pay, discontent in this area will grow and further undermine engagement. 3. The staff should not forget that their priority should be students and not only their further education. 4. The balance of work and self-development should be maintained in order to manage the stress level. Best Practices - 2 Title of the Practice : Babusheth Borikar Self-Dependent (Scheme of Financial Assistance to needy students at the risk of Drop out) Goal • To provide financial support to the needy student of the college. • To reduce drop out ratio. • To help the needy students so as to pursue the higher education independently with sense of self-respect. The Context In the recent years, students were at the risk of drop-out due to rise in fee, and discontinuation of Scholarships for OBCs for Professional courses by State Government. Thus, it has increased the financial burden on parents of students to send them for further study in higher education. The management of the college has taken the initiative to encourage the students from economically backward class to aspire for higher education through the Babusheth Borikar Self-Dependent Scheme. The Practice Under Babusheth Borikar Self-Dependent Scheme. Students who require financial support, apply for this scheme by submitting application form in College Office. Two teachers sign the application for as Guarantor after verifying the background of the students. After complete verification, financial support is provided to the student by College office per year until complete education. After this, student has to repay the total amount given to them at a time or in parts as per their convenience without any kind of any additional charge or interest. So that same money should be available for the students of next academic years (batches). Evidence of Success A corpus fund has been raised by the management council so that no poor student remains deprived of education just because he cannot pay the tuition fee. From the collected corpus fund every year number of students get benefited and have completed their higher education. So far many students got benefited with overall beneficiary. Problems Encountered • Repayment of the fee by students in Babusheth Borikar Self-A Borikar Self-Dependent Scheme • Limited students are benefitted under 'Earn and Learn Scheme' Resources Required • Guarantor Teacher in Babusheth Borikar Self-Dependent Scheme

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://kgkcd.in/best-prac.aspx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

thrust in not more than 500 words

"Sharadiya Dnyanranjan Mahotsav - JAGAR" Bhimthadi Education Society, Daund Maedical Association Rachana in collaboration with these three, one of the biggest programme was organized successfully every year from last 17 years, which is known as "Sharadiya Dnyanranjan Mahotsav- JAGAR". Our Institution is always in favour of to give respect to women which reflects in every programme of our institution. So on the occasion of "Navratri" which is biggest occasion to give respect to women this programme was organized in eight days. In these eight days many famous personalities like philosophers, poets, writers, directors visits to this programme, Participates shares their valuable thoughts, experiences. After the lecture there is an interaction session with them. For these variety of programme, presence of people from Daund city nearby villages is remarkable and goes on increasing every year. In these eight days there is a cultural programme, debate, musical programme were includes. The famous personalities which was seen listened on medias only, they are present on this platform in front of people. People enjoys famous personalities participation experiences. Due to this JAGAR programme people gets world of knowledge. In a small city like Daund some type of thoughtful lecture are arranged by our institution every year, and all the credit goes to The Chair person of our institution Honorable Shri. Premsukhji Kataria. The well known personality of our chairpersons always gives valuable guidance. So, in this JAGAR programme all Staff of College includes for the arrangement of programme also experiences valuable guidance Knowledge from different programme

Provide the weblink of the institution

<https://kgkcd.in/>

8.Future Plans of Actions for Next Academic Year

Implementation of CBCS pattern, to increase value added courses, to promote research and to increase research publications .